

MEMORANDUM

To: Mayor Donna Dodgen
City Council
Steve Parker, City Manager

Thru: David Rabago, P.E., CFM, City Engineer

From: Michael Sharp, Engineering Technician II

Subject: TxGLO CDBG-MIT Grant
Design Phase Award Selection of Consultant Services

Date: August 9, 2021

In May 2021, the city was awarded grant funding from the Texas General Land Office (TxDGLO) CDBG-MIT for four drainage projects in the amount of \$37,861,885. In July 2021, a request for Qualifications Statement (RFQ) was issued to select Consulting Engineering Firms for the design phase of the four projects.

Ten (10) Engineering Firms submitted their Statement of Qualifications (SOQ) for preparation of project to include design, surveying, geotechnical engineering, construction plans/specifications/bid documents, and construction management.

The Statement of Qualifications were reviewed and scored in accordance with TxGLO scoring criteria by a committee of city staff. The four highest scoring firms, in alphabetical order are BGE, Inc., Halff Associates Inc., Pape-Dawson Engineers, and TRC Engineers, Inc. Staff request approval from City Council to enter contract negotiations for professional services for the four following drainage projects, Mays Creek, Heideke, Walnut Creek and North Guadalupe.

Upon approval of the proposed firms, staff will select one firm for each project based on their submitted qualifications and per the GLO Grant scoring criteria. Subsequently, a contract for each drainage project will be presented for council approval once the terms are negotiated and an engineering contract structure has been accepted by the City Attorney, Grants Administration, and TxGLO Office.

Funding of the City match is presented in the FY 2021/22 Budget, which will allow all consultants to begin timely design of the projects in accordance with Grant requirements.

cc: Rick Cortes
Susan Caddell
Kathy Wood
Billy Hornung
Michael Sharp