

MEMORANDUM

To: City of Seguin Mayor and Council
Steve Parker, City Manager

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Deputy City Manager

Subject: Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Stewart Signs regarding The Interlocal Purchasing System quote in the amount of \$65,982 for the purchase and installation of a replacement LED display for the marquee sign at the Seguin Events Complex; and declaring an effective date.

Date: March 21, 2023

The approximate 10-year-old LED display for the marquee sign at the Seguin Events Complex has been inoperable since last year. Over the years, the existing display has had issues due to overheating causing individual display panels not to work properly. City staff had done a number of things to keep the display operational up until last year. A contractor was called to assist with repairs, but it was determined that the display had come to the end of its useful life, and it was time to replace with a better model.

In the 2023/2024 fiscal year budget, City Council approved a Capital Improvement Project (CIP) "Coliseum-install new marquee sign" in the amount of \$95,000. Stewart Signs submitted a proposal/quote in the amount of \$65,982 through The Interlocal Purchasing System (TIPS). The purchase and installation of a replacement LED display through Stewart Signs is available on The Interlocal Purchasing System (TIPS), which is a purchasing cooperative sponsored by the Region 8 Education Service Center (ESC8). Purchases utilizing TIPS contracts are in compliance with State bidding requirements.

City staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Stewart Signs regarding The Interlocal Purchasing System quote in the amount of \$65,982 for the purchase and installation of a replacement LED display for the marquee sign at the Seguin Events Complex; and declaring an effective date.