

MEMORANDUM

To: City of Seguin Mayor and Council

From: Jack Jones, Director of Parks & Recreation

Through: Douglas Faseler, City Manager
Rick Cortes, Assistant City Manager

Subject: Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation allowing the foundation to open a gift shop at the Sebastopol House.

Date: May 21, 2019

On February 22, 2019, City staff met with Jan Britt-Dixon and Lavern Britt from the Wilson Pottery Foundation regarding their written request (attached) to allow the foundation to open a gift shop at the Sebastopol House. The purpose of this request is for the foundation to raise funds to acquire a H. Wilson & Company signature pottery piece to be displayed at the Sebastopol House.

As proposed, the gift shop will be located in the existing front office area that is not being utilized by City staff on the second floor on the west side of the Sebastopol House. Hours of operation will be Thursday through Sunday from 11 a.m. to 5 p.m. on days that the house is open to public tours. If approved, the gift shop may have a soft opening during the summer, but an official grand opening would take place during the City's Pecan Fest Heritage Days in October. The gift shop would sell books, souvenirs, snacks, etc. Food and drinks will not be allowed to be consumed inside the house where we have exhibits.

Overall, the Wilson Pottery exhibits have become incorporated as part of the Sebastopol House tours. Even though the exhibits are not original to the house, the Historic Site Guide Robert Gray weaves the exhibits into his guided tours in discussing the overall history of Seguin. There are many visitors to the Sebastopol House just wanting to see the Wilson Pottery exhibits, especially during the City's Pecan Fest Heritage Days in October.

At their meeting on May 6, 2019, the Parks and Recreation Advisory Board unanimously approved the proposal. Staff recommends approval of an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation allowing the foundation to open a gift shop at the Sebastopol House.