



Parks & Recreation

To: Mayor and City Council Members
Doug Faseler, City Manager

From: Jack Jones, Director of Parks and Recreation

Through: Rick Cortes, Assistant City Manager

Date: December 15, 2015

Subject: **Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, creating Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances.**

The State of Texas Department of Family and Protective Services administer state regulations and general licensing procedures for all child-care facilities. Municipalities can choose to be exempted from the licensing requirement and applicable state regulations if certain conditions are met, and provided the municipality annually adopts by ordinance standards of care; please note that after a public hearing must be held prior to adoption of a standard of care ordinance. Additionally, the following criteria must be met in order to receive the exemption:

- Standards of care are provided to the parents of each program participant.
- Ordinance includes at a minimum: staffing ratios; staff qualifications; facility, health, and safety standards; and mechanisms for monitoring and enforcing the adopted local standards.
- Parents are informed that the program is not operated or advertised as a licensed day care.

On November 5, 2014, the City of Seguin received its licensing and regulation exemption from Texas Department of Family and Protective Services for the “Jammin’ After-School Adventures for Me (JAAM)” and “Camp Spring Break” programs. On April 17, 2015, the City of Seguin received its licensing and regulation exemption from Texas Department of Family and Protective Services for the “Just for Kids Summer Day Camp program”. As part of the State’s requirement for the exemption, the City of Seguin will hold a annual public hearing on the Standards of Care for Youth Recreation Programs and the City Council will formally adopt them as part of an ordinance (Exhibit A). The proposed standards of care (Parent Handbook) is currently what is in use and given to all parents in the youth recreation programs.

At the Parks and Recreation Advisory Board meeting on December 7, 2015, the Board unanimously recommended approval for City Council consideration adoption of the Standards of Care for Youth Recreation Programs (Exhibit A). City staff recommends approval on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, creating Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances.