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To: Mayor and City Council Members
Steve Parker, City Manager

From: Shane McDaniel, Chief Information Officer

Subject: Resolution authorizing the City Manager to execute a purchase order not to exceed \$110,000 in support of the FY25-26 access control modernization CIP

Date: March 18, 2026

Historical Background

The City of Seguin first established enterprise access control infrastructure in 2016, selecting the current solutions provider. Over the past decade, the system has expanded to 131 controlled doors across 19 city facilities.

Action Requested

Staff requests City Council approval to enter a purchase order with Brycomm, a City technology partner, not to exceed \$110,000 for the upgrade of access control hardware, software, and cabling for all access-controlled doors at the Seguin Police Department. This purchase order represents the first phase of a multi-year initiative to modernize the City's access control infrastructure citywide, with additional purchase orders anticipated over the next three years.

The urgency of this upgrade is grounded in the findings of a 2024 security audit conducted by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (DHS CISA). The audit identified the City's legacy access control platform as a security vulnerability, citing its inability to support advanced encryption standards necessary to adequately protect City facilities, personnel, and data. Addressing these findings is critical to maintaining compliance and safeguarding Citywide assets.

Procurement Methodology & Funding Source

Funding for this project was appropriated in the Fiscal Year 2025–26 budget as a capital improvement project. Procurement will be executed through Brycomm utilizing TIPS Cooperative Contract No. 230105.

Staff Recommendation

Staff recommends approval and are available to answer any questions.

Attachments

Brycomm SOW