



MEMORANDUM

TO: Mayor and City Councilmembers
Steve Parker, City Manager

FROM: Twila Wood, Purchasing Manager

DATE: March 13, 2023

RE: Equalis Group Purchasing Cooperative

The Equalis Group is a purchasing cooperative organization that partners with lead agencies to conduct competitive public sector procurement processes for a variety of goods and services. Winning suppliers are selected based on both qualitative criteria and pricing in accordance with state procurement processes. The lead agencies establish contracts with the winning suppliers and make them available to Equalis Group members nationwide.

The lead agency for Texas is the Region 10 Education Service Center located in Richardson, Texas. It is empowered to enter into cooperative purchasing agreements and make those agreements available to members of the Equalis Group. Governmental entities in Texas can join the group by executing a Master Intergovernmental Cooperative Purchasing Agreement.

All awarded contracts through the Equalis Group Purchasing Cooperative meet State of Texas competitive bidding requirements.

Participation in this purchasing cooperative can offer substantial savings and best value to participating members. Participation is free for the City.

Staff recommends approval.