



Memorandum

Date: July 8, 2014
To: Mayor Keil and the Seguin City Council
From: Pamela Centeno
Director of Planning and Codes
RE: Bid Rejection of OVN Decommissioning 319(h) Project

The City of Seguin received one (1) bid for the decommissioning of on-site sewage facilities (septic tanks) in the Oak Village North (OVN) Subdivision on June 24, 2014. The purpose of the bid was to select a qualified contractor to furnish all labor, equipment, materials, supplies, transportation, and superintendence necessary to decommission up to 150 on-site sewage facilities (OSSF) located on private properties in the Oak Village North Subdivision. The decommissioning process is being funded by a matching 319(h) grant from the U.S. Environmental Protection Agency (EPA) through the Texas Commission on Environmental Quality (TCEQ).

In conducting the reference check on RLN (the sole bidder for the OVN Decommissioning Project), staff identified that the contractor does not have experience decommissioning septic tanks. As specified in the bid documents, one of the qualifications for the award of the bid is the capability and experience of the bidder to perform the project described. Since the bidder has no direct experience decommissioning septic tanks, staff feels it is necessary and in the best interest of both the City and the residents of OVN to reject the bid received and re-bid the project.