

MEMORANDUM

To: Mayor Don Keil and Seguin City Council
Steve Parker, Seguin City Manager

From: Kyle Kramm, Main Street & CVB Director

Through: Rick Cortes, Seguin Assistant City Manager

Subject: Civil Rights Resolution and Policies

Date: June 9, 2020

The City of Seguin was awarded a Texas Community Development Block Grant to reconstruct sidewalks in downtown Seguin. The grant requires that the City Council adopts/reaffirms the following policies:

- Citizen Participation Plan and Grievance Procedures – establishing complaint procedures for individuals impacted by the grant project
- Section 3 Policy – contractors working on the project should strive to hire individuals with low to moderate incomes
- Excessive Force Policy – prohibit the use of excessive force
- Section 504 Policy and Grievance Procedures – establishing complaint procedures for individuals with disabilities who are impacted by the project
- Conflict of Interest/Code of Conduct Policy - avoid, neutralize or mitigate actual or potential conflicts of interest
- Limited English Proficiency Plan – all public hearings and announcements about the grant shall be in English and Spanish
- Fair Housing Policy - further fair housing choice for all seven protected classes

Staff requests Council's approval of the attached policies.