



PUBLIC WORKS

MEMORANDUM

TO: Mayor and City Council Members
Steve Parker, City Manger

FROM: Steven Purchase, Fleet Manager

DATE: July 16, 2024

RE: DISPOSAL OF SURPLUS PROPERTY

According to the Disposal of Assets Policy, previously approved by City Council on September 16, 2014, sale or disposal of surplus property requires prior approval by the City Manager. Any items whose original cost of \$5,000 or more which have become obsolete, dysfunctional or are otherwise too costly to repair may be disposed of following City Council approval. Staff recommends disposal of the following pieces of equipment:

UNIT	DESCRIPTION	DEPT	PURCHASE PRICE	DISPOSAL
262	2007 Ford F-250 Regular Cab	Parks	\$ 23,714.00	gov.deals
177	2010 Ford Explorer	Facilities	\$ 19,160.00	gov.deals
1039	2019 Kubota Riding Mower	Parks	\$ 13,680.56	gov.deals
2379	2017 Mauldin Paver 1750C	PW-Streets	\$150,580.00	gov.deals
2430	2012 Freightliner Patch Truck	PW-Streets	\$129,232.00	gov.deals
n/a	1000 gal above ground tac oil storage tank	PW-Streets	\$ 2,000.00	gov.deals
n/a	4-Cummins Generators	Fire	\$ 18,000.00	gov.deals

All purchasing policies and procedures regarding the disposal of City equipment, materials and supplies will be strictly adhered to. Work closely with the Purchasing Manager to ensure that all procurements are in accordance with the City of Seguin Charter, State Statutes and applicable Federal government requirements.

Following Council approval, all items will be placed on the public online auction site, GovDeals.com and sold to the highest bidder.