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Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Terri Lynn Ruckstuhl, Senior Utilities Engineer

Through: Timothy J. Howe, Director of Utilities

Subject: Resolution authorizing the City Manager to enter into an agreement with SOAP Engineering, LLC in the amount of \$150,000.00 for the Fiber Optic Communication Infrastructure & SCADA Integration – 8th St Corridor Project; and declaring an effective date.

Date: March 17, 2026

Historical Background

The Utilities department works collectively with the IT Department to ensure fiber optic communication infrastructure and SCADA integration is provided to serve our water / wastewater utility facilities. There are some areas along the 8th Street corridor that require installing network SCADA enclosures, communication hardware, fiber optic terminations, conduit connections, integrations with existing meter-site fiber, and modifications to the City’s existing water utilities SCADA production environment.

Action Requested

Consider a resolution authorizing the award of a contract to install communications and SCADA improvements at the following locations: 8th Street Pressure Reducing Valve (PRV) Site, 8th Street Rio Nogales Power Plant (RNPP) Vault Metering Site, and Two (2) Niagara Meter Sites and other necessary appurtenances.

Procurement Methodology & Funding Source

Three (3) sealed bids were received at Seguin City Hall on February 3, 2026, at 3:00 P.M. The total bid amounts for the three bidders ranged from \$132,296.00 from SOAP Engineering, LLC of Houston to \$247,000.00 from CueBid Technologies Inc of Palmview.

Funding for this project has been secured through certificates of obligation.

Staff Recommendation

It is recommended that SOAP Engineering, LLC, be awarded a contract for \$132,296.00, plus \$17,704.00 in contingencies, for a total amount of \$150,000.00. The City of Seguin reserves the right to award this contract to the lowest responsible bidder or to the bidder who provides the “best value” for the City. Reference checks were conducted and factors considered in the evaluation of the bids were price, reputation and experience of bidder, and other factors as deemed appropriate.

The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond, and Payment Bond to the City.



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ATTACHMENTS

1. Resolution - Fiber Optic Communication Infrastructure & SCADA Integration – 8th St Corridor Project
2. Bid No. AF-2026-25 – Bid Tab
3. Bid No. AF-2026-25 – SOAP Engineering, LLC Bid Packet