



## PUBLIC LIBRARY

### Memorandum

To: City of Seguin Mayor and City Council  
From: Silvia Christy, Library Director  
Through: Steve Parker, City Manager  
Date: March 4, 2025  
Subject: Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Library Interiors of Texas regarding a Choice Partners quote in the amount of \$100,034.55 to replace existing furniture, add new shelving in the children's area, add ADA compliant furniture at the Seguin Public Library; and declaring an effective date.

#### Historical Background

The Seguin Public Library opened in 2016, and due to normal wear and tear some existing furniture shows signs of deterioration and needs to be replaced. The furniture has been in place at the library for 8 years and is used daily. Additionally, wheelchair accessible tables and computer stations are required for ADA compliance. In the children's section, shelving needs to be added to accommodate the growing and popular board book collection, new interactive panels are needed for the TMC potting shed to encourage play and learning, and the existing iPad tree needs to be repaired. Additionally, a print media bar is needed on the first floor.

#### Action Requested

The proposed work will include the following:

- Replace old/damaged seating furniture throughout the library (lobby, children's area, adult area).
- Install American with Disabilities Act (ADA) seating on the first and second floor.
- Add ADA compliant desks for computer stations.
- Install shelving in the children's area for the book board collection.
- Install print media bar on the first floor.
- Add additional interactive panels to the TMC potting shed in the children's area.
- Add mobile storage cart for teen area activities.

#### Procurement Methodology & Funding Source

Staff received a Choice Partners quote from Library Interiors of Texas in the amount of \$100,034.55 to procure furniture and do the work. Choice Partners is a Local Government Purchasing Cooperative administered by the Harris County Department of Education in Houston, Texas. City purchases utilizing the Choice Partners cooperative are in compliance with all State bidding requirements. Funding for the project is provided by the Library Foundation's gifts to the library.

#### Staff Recommendation

Staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an agreement with Library Interiors of Texas regarding a Choice

Partners quote in the amount of \$100,034.55 to replace furniture, add new shelving in the children's area, add new interactive panels to the TMC potting shed, install a print media bar on the first floor, add ADA compliant furniture at the Seguin Public Library; and declaring an effective date.

#### **ATTACHMENTS**

- Library Interiors of Texas quote for the Seguin Public Library Refreshing Project.