



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda City Council

Tuesday, August 3, 2021

5:30 PM

Council Chambers

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, August 3, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:
http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=979ee0db-946e-406f-940f-51e6b5d47437

1. Call to Order
2. Invocation - Mayor Donna Dodgen
3. Pledge of Allegiance/Salute to the Texas Flag
4. Roll Call
5. Hearing of Residents:
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. Consent Agenda

a. [21-248](#)

City Council Minutes of July 20, 2021

Attachments: [CityCouncilMeetingMinutes.7-20-2021](#)

b. [21-222](#)

Ordinance of the City Council of the City of Seguin, Texas on second and final reading amending the Seguin Code of Ordinances Appendix C - Fee Schedules, Chapter 102, Utilities, Article III, Water Rates; and Article IV Wastewater Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [Council Memo - FY22 Proposed Rates 7-1-2021.docx](#)

[Ordinance Amending Appendix C 07-1-2021.docx](#)

[2021 06 29 Seguin Rate Model 2.0 Rate Schedule.pdf](#)

[2021 07 20 Seguin Willdan Council Presentation](#)

c. [21-237](#)

Ordinance of the City Council of the City of Seguin, Texas on second and final reading of the electric rates; providing for a severability clause; declaring an effective date

Attachments: [Electric Rates Memo 07-20-2021](#)

[Ordinance Amending Appendix C to set electric rates](#)

[2021-07-19 Seguin Rate Implementation Update](#)

7. Action Items - Discussion and Possible Motion to Approve**a. [ZC](#)
[16-21 CC](#)**

Public Hearing and Ordinance on first reading to consider a request for a zoning designation to Rural Residential (R-R) for a property located at River Road and W Kingsbury, Property ID: 50454, (ZC 16-21) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 16_21](#)

[ZC 16-21 Planning Commission Report and packet](#)

[ZC 16-21 Ordinance](#)

[ZC1621 ExhibitA CC](#)

**b. [ZC](#)
[18-21 CC](#)**

Public Hearing and Ordinance on first reading to consider a zoning change from Single Family Residential 1 (R-1) and Commercial to only Commercial (C) for a property located at 115 East New Braunfels Street, property ID 23211 (ZC 18-21) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 18_21](#)

[Planning Commission Report and packet](#)

[ZC 18-21 Ordinance](#)

[ZC1821 ExhibitA CC](#)

c. [21-265](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing City staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Standards of Care for 2021-2022](#)
[Ordinance adopting standard of care-2021-2](#)
[2021-2022 JAAM Parent Handbook for Elementary Schools](#)
[2021-2022 JAAM Parent Handbook for Ball](#)

d. [21-266](#)

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Jammin' After-School Adventures for Me program and staff support for the District's Texas 21st Century Community Learning Center grant award; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for JAAM Program 2021](#)
[Resolution approving 2021-22 Jammin Program Agreement](#)
[Inter-local agreement for After School Program 2021](#)
[Signed Memorandum of Understanding with SISD](#)

e. [21-255](#)

Proposed street closure request from the Seguin Matador Band Boosters to close a portion of East Cedar Street between Lamar Street and the eastern most driveway entrance of Faith Lutheran Church on Saturday, September 25, 2021, from 6 a.m. to 11 p.m. for the Annual Seguin Marching Festival - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Street Closures related to the Seguin Band Boosters for a Marching C](#)
[2021 SISD Marching Festival Road Closure Map](#)

f. [21-259](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Texas Softball Hall of Fame / Seguin, Texas Adult Softball and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for an Adult Softball League for a Facilities Use Agreement 2021](#)
[Resolution approving 2021 Adult Softball Agreement for the 4-Plex](#)
[Facilities Use Agreement with the Texas Softball Hall of Fame Seguin Texas Ad](#)
[Seguin Texas Adult Softball Proposal](#)

g. [21-229](#)

Resolution authorizing the City Manager to execute an agreement for wastewater billing services between the City of Seguin and Crystal Clear Special Utility District; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utility

Attachments: [Council Memo - Crystal Clear SUD Billing Agreement 08-03-2021.docx](#)
[Resolution approving a billing services Agreement with Crystal Clear](#)
[FINAL CCSUD CITY OF SEGUIN WW SERVICES AGREEMENT V07-14-2021](#)

h. [21-233](#)

Resolution authorizing the City Manager to execute a reimbursement agreement between the City of Seguin and MarkWest Texas PNG, LLC, a natural gas transmission pipeline owner / operator, for sanitary sewer relocation near CH Matthies; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utility

Attachments: [Council Memo - MarkWest Reimbursement Agreement 08-03-2021.docx](#)
[Resoulution approving a Capital Improvement Reimbursement Agreement with IV](#)
[Final Agreement Seguin - MarkWest 7-29-2021.pdf](#)

i. [21-258](#)

Ordinance on first reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

Attachments: [BIGS Grant Program memo](#)
[BIGS Grant Program](#)

j. [21-257](#)

Approval of reports for the quarter ended June 30, 2021 for the following organizations that receive Occupancy tax funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Art League
- i. The Fields of Huber Ranch, LLC

Attachments: [Quarterly reports for quarter ended 063021](#)
[Quarterly reports for quarter ended 063021](#)

k. [21-256](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule for relevant portions of Chapters 18, 22, 74, 82 and Appendix A; providing for a severability clause, declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Andrew Quittner, City Attorney

Attachments: [CC Memo 2021 Fee Schedule Update](#)

[20-21 Fee Increase Memo](#)

[Memo for the proposed Parks fees 2021-2022 \(1\)](#)

[Ordinance Amending Appendix C - Fees - Master Ordinance-final](#)

l. [21-250](#)

Presentation of the proposed budget for FY2021-FY2022 - Steve Parker, City Manager and Susan Caddell, Director of Finance

- a. General Fund
- b. Debt Service Fund
- c. Special Revenue Fund
- d. Utility Fund

Attachments: [Proposed Budget](#)

[Budget presentation 080321](#)

8. Acknowledgment of Bills**a. [21-249](#)**

Check Report: July 19, 2021 to July 30, 2021

Attachments: [Check Report \(6\)](#)

9. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [14-440](#)

Pursuant to Section 551.071 - Consultation with attorney for advice regarding potential, pending, threatened litigation or settlement - Steve Parker, City Manager

10. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 30th day of July 2021 at 4:15 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.