



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Virtual Meeting Agenda

City Council

Tuesday, May 5, 2020

5:30 PM

Council Chambers

The Seguin City Council meeting will be conducted by video conference. The meeting will be broadcast via Facebook Live video on the City's Facebook page, <https://www.facebook.com/SeguinTX/>

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, May 5, 2020.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Consent Agenda**

a. [20-153](#)

CityCouncilMeetingMinutes of April 21, 2020

Attachments: [CityCouncilMeetingMinutes.4-21-2020](#)

b. [20-151](#)

Ordinance on second and final reading amending the Fiscal Year 2020 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [CTTC Contribution memo.docx](#)

[CTTC Contribution.doc](#)

c. [20-144](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances, Appendix C, Fees, Chapter 42, Emergency Sevices, Article I, Emergency Medical Services to provide a fee for the administration of blood; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [Council Memo EMS Fee Whole Blood 2020](#)

[Ordinance Amending Appendix C - EMS Fees to add blood administration](#)

7. Action Items - Discussion and Possible Motion to Approvea. [ZC 04-20 CC](#)

Public Hearing and Ordinance on first reading to consider a zoning change from Neighborhood Commercial (NC) to Commercial (C) for property located at 1711 N, Austin Street, Property ID 22488 - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 04 20](#)

[ZC 04-20 Planning Commission Report & PZ packet](#)

[ZC 04-20 Ordinance](#)

[ZC0420_ ExhibitA_CC](#)

b. [ZC 05-20 CC](#)

Public Hearing and Ordinance on first reading to consider a zoning change from Single Family Residential (R-1) to Neighborhood Commercial (NC) for property located at 1104 Avenue D, Property ID 41393 - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 05 20](#)

[ZC 05-20 Planning Commission Report & PZ packet](#)

[ZC 05-20 Ordinance](#)

[ZC0520_ ExhibitA_CC](#)

c. [ZC 06-20 CC](#)

Public Hearing and Ordinance on first reading to consider a zoning change from Industrial (I) to Commercial (C) for 0.573 acres out of a tract located east of and adjacent to the property at 1711 N. Austin St., being a 0.573-acre portion of Property ID 22487 - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 06 20](#)

[ZC 06-20 Planning Commission Report & PZ Packet](#)

[ZC 06-20 Ordinance](#)

[ZC0620 ExhibitA CC](#)

d. [20-152](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, FY2020 Justice and Mental Health Collaboration Program - Kathy Wood, Grants Administrator

Attachments: [05-05-20 City Council MEMO to Submit FY20 Justice and Mental Health Collab](#)

[05-05-20 City Council RESOLUTION to submit FY20 Justice and Mental Health](#)

e. [20-163](#)

Discussion on poultry regulations - Shelley Lutz, Animal Services

Attachments: [Fowl Ordinance Comparison City Council Presentation May 5 2020](#)

[Address to City Council - Poultry \(1\)](#)

f. [20-161](#)

Update on COVID-19 and approval of a Resolution extending a Declaration of Disaster due the COVID-19 epidemic; and declaring an effective date - Steve Parker, City Manager and Andy Quittner, City Attorney

Attachments: [COVID Update Meeting May 5 2020](#)

[COVID Update Meeting April 21 2020](#)

[Special Meeting April 7 2020](#)

[March 24th City Declaration](#)

[County Stay At Home Order](#)

[Special Meeting March 24 2020](#)

[040720 Finance Update](#)

[April 30 Declaration of Disaster](#)

[Resolution Ratifying April 30 Declaration of Disaster](#)

- g. [20-166](#) Resolution establishing the Seguin Strong Stimulus Program to promote new and expanded business development and providing an effective date, in response to COVID-19 and in support of local businesses - Josh Schneuker, Director of Economic Development and Kyle Kramm, Main Street & CVB Director
Attachments: [Memo - Seguin Strong Stimulus Program](#)
[Resolution Establishing the Seguin Strong Stimulus Program](#)
- h. [20-165](#) Resolution approving a loan agreement with the Seguin Guadalupe County Heritage Museum for plumbing repairs - Kyle Kramm, Main Street & CVB Director
Attachments: [Council Memo - Museum Loan Agreement \(1\)](#)
[Historic Museum Loan Agreement - 2](#)
[Resolution approving a low interest DHD loan to Jason Howell](#)
[Letter from Museum Board & Cost Estimate](#)
- i. [20-160](#) Resolution approving a Chapter 380 Agreement for a one time rebate of Hotel Occupancy Tax to Seguin area hoteliers and creating a payment plan of hotel occupancy tax - Kyle Kramm, Main Street & CVB Director
Attachments: [Council Memo - HOT Rebate and Deferral](#)
[Resolution approving a HOT Tax Rebate](#)
[AGREEMENT FOR PAYMENT OF HOTEL OCCUPANCY TAX](#)
[Request for Assistance from Hotels](#)
- j. [20-159](#) Ordinance on the first reading amending the Fiscal Year 2020 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance
Attachments: [PD Lobby Security and HOT Rebate](#)
[PD Lobby Security Enhancements](#)
- k. [20-162](#) Ordinance on the first reading amending the Fiscal Year 2020 Utility Fund Budget and declaring an effective date - Susan Caddell, Director of Finance
Attachments: [Small Business Grant Program memo.docx](#)
[Small Business Grant Program.docx](#)

l. [20-158](#)

Approval of reports for the quarter ended March 31, 2020 for the following organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin Heritage Museum
- e. Guadalupe County Fair Association
- f. Seguin LULAC Council #682
- g. Seguin Art League
- h. The Fields of Huber Ranch, LLC

Attachments: [Quarterly reports for quarter ended 033120.docx](#)

[Quarterly Reports 033120.pdf](#)

m. [20-156](#)

Ordinance on first reading extending school zones surrounding A.J. Briesemeister Middle School along US 90 and US 90A, all within the City of Seguin, Texas; providing a severability clause; providing for an effective date; providing for publication of this Ordinance; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - David Rabago, P.E., City Engineer

Attachments: [Memo - Breisemeister School Zone](#)

[Ordinance extending school zones for Briesemeister Middle School](#)

[US 90 KINGSBURY school zone 0029-01 2020](#)

[UA 90 COURT school zone 0025-03 2020x](#)

n. [20-164](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the purchase of real property located at 809 San Antonio for a not-to-exceed amount of \$135,000; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo regarding the purchase of 809 San Antonio](#)

[Resolution approving purchase of 809 San Antonio Ave](#)

o. [20-155](#)

Resolution authorizing certain actions including proceedings in eminent domain in connection with the acquisition of permanent easements and temporary construction easements from Ramila Hospitality, LLC and Arvindbhai and Dhruvi Patel in connection with the FM 758 sanitary sewer extension project; ratifying all actions taken to date towards such acquisition of land; declaring each section of this Resolution to be severable one from the other in event that any section is determined to be invalid; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memorandum - Eminent Domain for Lennar Project Specific Easements Resolution for Ramila and Patel Condemnation](#)
[Parcel 28 & 28b -51515 Survey - PATEL1 TCP 121819](#)
[Parcel 51516 - Survey - RAMILA TCP 102519 Legal description for easement](#)
[Parcel 12 - 51516 - RAMILA HOSP DESC FIELD NOTES TCP FINAL 120919](#)

8. Acknowledgment of Bills**a.** [20-154](#)

Check Report: April 20, 2020 to May 1, 2020

Attachments: [Check Report \(14\)](#)

9. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-053](#)

Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

b. [13-058](#)

Deliberation regarding Electric Competitive Matter in accordance with Section 551.071 and 551.086 - Rick Cortes, Assistant City Manager

10. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 1st day of May 2020 at 4:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.