

## **Memorandum**

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Terri Lynn Ruckstuhl, Senior Utilities Engineer

**Through:** Timothy J. Howe, Director of Utilities and Rick Cortes, Deputy City Manager

**Subject:** Resolution authorizing the City Manager to enter into an agreement with Second Sight Systems, in the amount of \$175,000.00 for the TWACS Meter Replacement Project; and declaring an effective date.

**Date:** December 16, 2025

### **Historical Background**

The Utilities Department is working to transition our electric meters into a unified Advanced Metering Infrastructure (AMI). Approximately 5,300 remaining Two-Way Automated Communication System (TWACS) meters need to be replaced due to outdated software. Although part of the system already operates on Radio Frequency technology, this project completes the shift to AMI to improve billing accuracy, streamline utility operations, enhance remote data collection, and prepare the network for integration with an Outage Management System (OMS) later next year.

### **Action Requested**

Consider a resolution authorizing the award of a contract to replace approximately 5,300 TWACS electric meters across the utility's service area.

### **Procurement Methodology & Funding Source**

Eleven (11) sealed bids were received at Seguin City Hall on November 4, 2025. The total bid amounts for the eleven bidders ranged from \$156,000.00 from Second Sight Systems of St. Louis, Missouri to \$858,600.00 from HJD Capital Electric, Inc. of San Antonio.

Funding for this project has been secured through certificates of obligation.

### **Staff Recommendation**

It is recommended that Second Sight Systems be awarded a contract for \$156,000.00, plus \$19,000.00 in contingencies, for a total amount of \$175,000.00. The City of Seguin reserves the right to award this contract to the lowest responsible bidder or to the bidder who provides the "best value" for the City. Reference checks were conducted and factors considered in the evaluation of the bids were price, reputation and experience of bidder, and other factors as deemed appropriate.

The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond, and Payment Bond to the City.

**It's real.**

**ATTACHMENTS**

1. Resolution
2. Bid No. AF-2026-13 – Bid Tab
3. Bid No. AF-2026-13 – Second Sight Systems Bid Packet