

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Melissa Reynolds, P.E., CFM – Director of Engineering & Capital Projects

Through: Rick Cortes, Deputy City Manager

Subject: General Land Office (GLO) Mitigation Grant Engineering Services Contract Change Order for BGE, Inc.

Date: February 6, 2024

The City of Seguin was awarded a grant from the General Land Office for flood mitigation and infrastructure improvements in the amount of \$37,891,885.50. This grant is for construction of drainage improvements in the following four areas:

Walnut Branch
Mays Creek
North Heideke
North Guadalupe

In December 2021, the City of Seguin awarded contracts for engineering services to conduct the work associated with the above listed areas. Four engineering companies were selected to enter into contract negotiations. BGE, Inc. was granted an award of the Mays Creek Drainage Project through a Professional Engineering Service Agreement with a not to exceed contract of \$564,193.15.

As the project has progressed through design additional work has been required to accommodate appropriate alignment, coordination with TxDOT, analysis of existing utility and roadway conditions. The additional design efforts necessitate a increase in the “Not to Exceed” contract for \$190,792.03.

Staff recommends approval of the requested change in the professional services scope.