

Memorandum

To: Mayor and City Council Members

From: Melissa Reynolds, P.E., MPA, CFM, City Engineer

Through: Steve Parker, City Manager

Subject: Resolution of authorizing the City Manager to execute an Additional Service Proposal to the Professional Services Agreement in the amount of \$49,000 with Pape-Dawson Engineers for utility staking for the Cordova Road Project CSJ #0915-46-052; and declaring an effective date.

Date: April 7, 2026

Historical Background

In August 2021, the City of Seguin was awarded funding through the Alamo Area Metropolitan Planning Organization (AAMPO) for the STBG-Road Widening Off System, Cordova Road Project. The project will widen Cordova Road from State Highway 46 to State Highway 123 to four (4) lanes and include a median and shared use paths on both sides. Guadalupe County is a partner in this project and will contribute to the local match required for this funding source.

In August 2022, City Council awarded a professional services contract for engineering with Pape-Dawson Engineers, Inc. for engineering and design services of the Cordova Road Project CSJ #0915-46-052 in the amount of \$4,428,217.65. City Council approved Additional Service Proposals 1, 2, 3, 4 & 5 bringing the total contract to \$4,851,216.65.

Action Requested

The current requested additional service proposal is to provide right-of-way and easement staking to facility utility relocation.



It's real.

Item	Cost	Justification	Responsible Owner
Original Contract	\$4,428,218.65		City and County
Additional Services Proposal #1	+\$36,953	Additional work to accommodate Historic Resources Survey for environmental clearance	City and County
Additional Services Proposal #2	+\$73,225	Accommodation of real estate appraisals and review services	City and County
Additional Services Proposal #3	+\$192,300	Upgraded water mains based on Springs Hill CCN transfer area	City
Additional Services Proposal #4	+\$49,000	Additional subsurface utility engineering	City
Additional Services Proposal #5	+\$71,520	Additional utility easements for GVEC relocation and illumination design	City and County
Additional Services #6	\$0	Fiber Optic Design	
Additional Services #7	+\$49,000	Utility easement and ROW staking	City and County

Procurement Methodology & Funding Source

This project originally went through the formal RFQ process under bid number TF-2022-34. Funding for this project (City portion) has been secured through bonds. This project was budgeted for in this fiscal year's CIP budget.

Staff Recommendation

Staff recommends the agreement be executed with Pape-Dawson Engineers in the amount of \$49,000.

ATTACHMENT

1. 2026-04-07 Resolution for Cordova Road Utility Staking
2. Pape-Dawson Engineers Additional Services Proposal #7