

MEMORANDUM

To: Mayor and City Councilmembers
Douglas Faseler, City Manager

From: Susan Caddell, Director of Finance

Subject: Budget Amendment

Date: February 20, 2019

Attached you will find a budget amendment for the General Fund and Special Revenue Funds budget. At the February 19 City Council meeting a needs assessment for the Police Department was presented to City Council. I have attached a list of the items presented to City Council.

The General Fund budget amendment includes funding for training for Police Officers. Each year, the Police Department receives LEOSE (Law Enforcement Officer Standard and Education) Funds administered by the State Comptroller's office. These funds are to be used for training for Police Officers. Funds have accumulated over the years. Currently the balance in our LEOSE Funds is \$39,351. Staff is recommending using \$4,000 toward Cellebrite training as presented as part of the needs assessment. In addition, the Police Department currently has \$25,000 budgeted for training in the FY19. Staff is recommending using \$11,000 of these funds to pay for a portion of the training in the budget.

The Special Revenue Fund budget includes using Federal and State Forfeiture Funds to pay for additional items included in the needs assessment. The funds being used are those which were awarded by the court to the Seguin Police Department from drug seizures the department participated in.

Please let me know if you have any further questions.