



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, June 16, 2020

5:30 PM

Council Chambers

The Seguin City Council meeting will be conducted with limited public access and by video conference. The meeting will be broadcast via Facebook Live video on the City's Facebook page, <https://www.facebook.com/SeguinTX>

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, June 16, 2020.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

1. **Call to Order**
2. **Invocation - Council Member Fonda Mathis**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**

- a. [20-197](#) Presentation and update regarding the Connect Seguin Bus route - Rick Cortes, Assistant City Manager and James Oliver, Deputy Director of Transportation Alamo Regional Transit

Attachments: [Connect Seguin Presentation City Council 2020](#)

7. **Consent Agenda**

- a. [20-192](#)

City Council Minutes of June 2, 2020 and June 4, 2020

Attachments: [CityCouncilMeetingMinutes.6-2-2020](#)

[CityCouncilMeetingMinutes.6-4-2020](#)

- b. [ZC 07-20 CC](#)

Ordinance on second and final reading to consider a Zoning Change from Multi-Family (MF-3) and Single-Family Residential (R-1) to Commercial (C) for property located at SH 123 Bypass and Harry Miller Pass, Property ID 19568, (ZC 07-20)

Attachments: [Staff Memo ZC 07 20](#)

[ZC 07-20 Planning Commission Report & PZ Packet](#)

[ZC 07-20 Ordinance](#)

[ZC0720 ExhibitA CC](#)

- c. [ZC 08-20 CC](#)

Ordinance on second and final reading for a Zoning Change from Multi-Family 3 (MF-3) to Zero Lot Line (ZL) for property located at 920 San Antonio Avenue, Property ID 166892 (ZC 08-20)

Attachments: [Staff Memo ZC 08 20](#)

[ZC 08-20 Planning Commission Report and PZ Packet](#)

[ZC 08-20 Ordinance](#)

[ZC0820 ExhibitA CC](#)

- d. [20-178](#)

Ordinance on second and final reading on amendments to the City of Seguin Unified Development Code, Section 4.7.11 - Electrical Service; providing a severability clause, publication, an effective date; and authorizing city staff to submit this ordinance as a supplement to the Code of Ordinances

Attachments: [CC Memo UDC Sec 4 7 11](#)

[Planning Commission Report-UDC Amendments 4.7.11-Electrical Service](#)

[Ordinance UDC Amendments Section 4 7 11](#)

8. **Action Items - Discussion and Possible Motion to Approve**

- a. [20-199](#) Resolution of the City Council of the City of Seguin, Texas authorizing submission of a grant application in response to the Texas Department of Agriculture, Texas Community Development Block Grant Program for the 2020 Fire, Ambulance, Service Truck (FAST) Fund - Kathy Wood, Grants Administrator
Attachments: [06-16-20 City Council MEMO to Submit FY20 FAST application](#)
[06-16-20 City Council RESOLUTION to Submit FY20 FAST grant](#)
- b. [20-205](#) Resolution of the City of Seguin, Texas hereinafter referred to as "applicant", designating certain officials as being responsible for, acting for, and on behalf of the "applicant" in dealing with the Economic Development Administration, hereinafter referred to as "EDA", for the purpose of requesting federal assistance for an area of substantial economic distress through the EDA program, hereinafter referred to as the "program"; certifying that the "applicant" is eligible to receive program assistance; certifying that the "applicant" matching share is readily available; and committing the City to the proposed infrastructure improvements - Joshua Schneuker, Director of Economic Development
Attachments: [06-16-20 City Council MEMO to Submit FY20 EDA application](#)
[06-16-20 City Council RESOLUTION to Submit FY20 EDA grant](#)
- c. [20-201](#) Resolution of the City Council of the City of Seguin, Texas authorizing approval for a Memorandum of Understanding ("MOU") with the Seguin Economic Development Corporation that details responsibilities of both parties as it relates to support for the City's Request for Federal Assistance from the Economic Development Administration ("EDA"), for EDA's Corona Virus Aid, Relief, and Economic Security Act ("CARES ACT") Recovery Assistance Program ("PROGRAM") -Josh Schneuker, Director of Economic Development
Attachments: [061620 CC Memo - MOU EDA Grant](#)
[Resolution approving an MOU with the SEDC for an EDA Grant](#)
[MEMORANDUM OF UNDERSTANDING EDA GRANT](#)
- d. [20-210](#) Resolution approving the Schertz/Seguin Local Government Corporation FY2020-2021 Operations and Maintenance Budgets; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager
Attachments: [City Council Memo Seguin SSLGC Budget & Water Rates](#)
[Resolution approving FY 2021 Budget](#)
[SSLGC Budget Summary FY2020-2021- Schertz](#)
[SSLGC R20-05](#)

e. [20-211](#)

Resolution approving the Water Rates adopted by the Schertz/Seguin Local Government Corporation for FY2020-2021; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager

Attachments: [City Council Memo Seguin SSLGC Budget & Water Rates](#)
[Resolution approving FY 2021 water rates](#)
[SSLGC R20-06](#)
[WATER RATES WORD DOC 2020-2021](#)

f. [20-207](#)

Resolution of the City Council of Seguin, Texas adopting certain Civil Rights Policies and Procedures required by the Texas Department of Agriculture in order to participate in their Grant Programs through the Texas Community Block Grants (TxCDBG Main Street Contract #721292); and declaring an effective date - Kyle Kramm, Main Street & CVB Director

Attachments: [Council Memo - Civil Rights Policies](#)
[A1014 - Civil Rights Resolution 2020](#)
[A1013 - Citizen Participation Plan-in Engl & Spanish- 7218151](#)
[A1002 - Civil Rights - Section 3 Policy](#)
[A1003 - Civil Rights - Excessive Force Policy](#)
[A1004 - Civil Rights - Section 504 Policy & Grievance](#)
[Conflict of Interest-Code of Conduct Policy](#)
[A1010-LEP](#)
[A1015 - Civil Rights -Fair Housing Policy](#)

g. [20-206](#)

Resolution Designating Authorized Signatures for Contractual and Grant Fund Documents Pertaining to the TxCDBG Contract #7219292 - Kyle Kramm, Main Street & CVB Director

Attachments: [Council Memo - Authorized Signatories](#)
[Resolution Authorizing Signatures-Seguin](#)

h. [20-209](#)

Street closure request and sale of alcohol for Seguin Bar & Billiard's Grand Opening in the 100 Block North River Street - Kyle Kramm, Main Street and CVB Director

Attachments: [Seguin Bar & Billiards Street Closure 200 Blk E Gonzales \(1\)](#)

i. [20-196](#)

Update and acceptance on the 5-Year Street Capital Improvement Plan and the Proposed Street Maintenance Plan - David Rabago, P.E., CFM, City Engineer, and John Donnelly, Director of Public Works

Attachments: [Memo to Council 5-Year Street Funding & Maintenance Plan Presentation Jun](#)
[Street CIP and Maintenance Plan to CC_061620-FINAL](#)

j. [20-202](#)

Resolution authorizing the purchase of an Asphalt Zipper with Trade-In Option and extended warranty for a total of \$163,515 from the manufacturer out of American Fork, Utah ; and declaring an effective date - John Donnelly, Director of Public Works

Attachments: [Memo to Council Zipper Purchase w Trade-In Option June 16 2020](#)
[Resolution approving the purchase of a replacement asphalt zipper](#)
[Sequin TX AZ480Xi WA 260H Quote 6 3 20](#)
[480Xi Wheel Assist](#)

k. [20-212](#)

Resolution of the City Council of Seguin, Texas approving the lease purchase agreement for the purpose of financing an "Asphalt Zipper"- Susan Caddell, Director of Finance

Attachments: [Memo to City Council 2020docx.docx](#)
[Resolution to finance asphalt zipper.docx](#)
[Contract.pdf](#)

l. [20-208](#)

Resolution authorizing a purchase through the HGACBuy Purchasing Cooperative of a Zetron Max Fire Station Alerting system from Stolz Telecom- Shane McDaniel, Director of IT; Dale Skinner, Fire Chief

Attachments: [IT Memo - FSA.docx](#)
[Resolution to purchase Zetro Fire Station Alert System](#)
[EST-000690.pdf](#)

m. [20-200](#)

Resolution directing the Director of Finance for the City of Seguin to calculate the voter-approval tax rate of the City of Seguin in the manner provided for a special taxing unit by using an 8% threshold for the new revenue instead of the 3.5% as authorized by Texas Tax Code Section 26.04(c-1) due to the Governor's state-wide declaration of disaster in response to the novel COVID-19 pandemic; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memorandum - Disaster voter approval tax rate](#)
[Resolution setting upper limit tax rate calculation](#)

n. [20-193](#)

Resolution Ordering a General Election to be held on November 3, 2020 for the purpose of electing a Mayor and City Council Members for Districts 1,2,4 and 6; Ordering a Special Election to be held on November 3, 2020 to consider changes to the City Charter; ordering that Notice of the Election be published and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memorandum - Calling a General and Special Election](#)
[Council Memorandum - Detailed summary of Charter amendments](#)
[Resolution Calling for General and Special Election](#)

o. [20-198](#)

Resolution approving a Joint Election Agreement and Election Service Contract with Guadalupe County and other entities for election services related to the November 3, 2020 general and special election; appointing Lisa Hayes as the elections administrator; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memorandum - 2020 Election Contract](#)
[Resolution approving election contract](#)
[City of Seguin Nov2020 Contract](#)
[ElectionEstimate.Nov32020](#)

p. [20-213](#)

Resolution of the City Council of Seguin, Texas consenting to the creation of Lake Placid Water Control and Improvement District No. 1, containing land within the city limits and the extraterritorial jurisdiction of the City of Seguin, Texas - Mayor Don Keil

Attachments: [Resolution for City Consent\[1\]](#)

9. Acknowledgment of Bills**a. [20-191](#)**

Check Report: June 1, 2020 through June 12, 2020

Attachments: [Check Report \(16\)](#)

10. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 12th day of June 2020 at 2:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.