



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, March 15, 2016

5:30 PM

Council Chambers

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1. **Call to Order**

2. **Invocation - Mayor Pro Tem Jeannette Crabb**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

**Present:** 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

**Presiding:** 1 - Mayor Don Keil

5. **Hearing of Residents:**

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

*Citizen Comment*

*Councilmember Carlos Medrano*

*He asked if they would take a look at adding some sidewalk from Guadalupe St. to the new library.*

*Councilmember Donna Dodgen*

*She stated that the Night Golf was a success and she thanked everyone who participated.*

*Councilmember Mark Herbold*

*He expressed how so many people were excited about the lights in the trees at Central Park.*

*Councilmember Tomas Castellon*

*He thanked the staff for the removal of limbs from the Disabled Vets building.*

*Councilmember Ernest Leal*

*He commented that he enjoyed seeing many families enjoying Park West.*

*Councilmember Fonda Mathis*

*She stated that she was excited and energized at seeing families enjoying Starcke Park East.*

*Mayor Don Keil*

*He reminded those attending about Post Oak Landfill and it could damage our water source.*

## 6. Presentation

### a. [16-090](#)

Certificate of Completion of the Apprenticeship Program presented to Ethan Courtney - Mayor Don Keil and Clarence Smith, Director of Electric Utilities

*The Mayor presented Ethan Courtney with a certificate of completion of the Apprenticeship Program.*

## 7. Consent Agenda

**A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

### a. [16-096](#)

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**The Minutes were approved.**

### b. [ZC 03-16](#)

Ordinance on second reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along San Antonio, W. Court, Jefferson, W. Nolte, S. Austin, E. Donegan, S. Guadalupe, and SH 46 S, approx. 17.29 acres

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2016-018

### c. [ZC 02-16](#)

Ordinance on second reading to consider Zoning Changes from Office-Professional and Retail to Neighborhood Commercial for properties located along W. Martindale, N. King, E. Walnut, and Eastwood Dr., approx. 8.33 acres

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2016-019

**d. [ZC 01-16](#)**

Ordinance on second reading to consider a Zoning Change request from Agricultural-Ranch to Commercial for the property located at 107 Reiley Rd., Abs. 3, Isaac Baker Survey, approx. 12.32 acres, Property ID 50467 (ZC 01-16)

**This Zoning Ordinance was adopted.**

Enactment No: ORD 2016-020

**e. [16-084](#)**

Ordinance on second reading amending FY2016 General Fund; declaring an effective date

**This Ordinance was adopted.**

Enactment No: ORD 2016-021

**f. [16-086](#)**

Ordinance on second reading amending the fiscal year 2016 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date

**This Ordinance was adopted.**

Enactment No: ORD 2016-022

**g. [16-087](#)**

Ordinance on second reading amending the fiscal year 2016 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date

**This Ordinance was adopted.**

Enactment No: ORD 2016-023

**h. [16-088](#)**

Ordinance on second reading amending the fiscal year 2016 Debt Service Fund budget of the City of Seguin, Texas and declaring an effective date

**This Ordinance was adopted.**

Enactment No: ORD 2016-024

**8. Action Items - Discussion and Possible Motion to Approve****a. [16-098](#)**

Public Hearing and approval of an Ordinance on first reading amending Sections 3.4.3- Land Use Matrix; 3.5.3 - Development Standards for Limited Uses; and the Definitions of the Seguin Unified Development Code; providing for a Severability Clause; providing for publication; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances, Appendix A (UDC) - John Foreman, Assistant Director of Planning and Codes

*The regular meeting was recessed and the public hearing was called to order.*

*Citizen Comments No public comment at this time*

*The public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Herbold, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Recused:** 1 - Council Member Seidenberger

**Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-025

**b.** [16-099](#)

Public Hearing and Resolution authorizing Amendments to the City of Seguin Thoroughfare Plan and the Regional Transportation Plan- Pamela Centeno, Director of Planning and Codes

*The regular meeting was recessed and the public hearing was called to order.*

*Citizen Comments No public comment at this time*

*The public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Castellon, seconded by Council Member Leal, that this Resolution be approved. (with changes as recommended by P&Z Director) The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-034

**c.** [16-095](#)

Resolution of the City Council of the City of Seguin, Texas approving a contract in the amount of \$3,128,007 to Tegrity Contractors; authorizing the City Manager to execute said contract; and declaring an effective date - Kevin K. Kelso, Chief of Police

**A motion was made by Council Member Crabb, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-035

d. [16-106](#)

Resolution amending the Fiscal Year 2016 Seguin Economic Development Corporation Budget - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016R-36

e. [16-104](#)

Award of banking services contract - Susan Caddell, Director of Finance

**A motion was made by Council Member Herbold, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

f. [16-102](#)

Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager

**A motion was made by Council Member Medrano, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-37

g. [16-092](#)

Resolution approving the conversion of parallel parking on the 100 and 200 blocks of East Nolte, 100 West Nolte, and the 300 block of South River to angled parking; declaring an effective date - Kyle Kramm, Main Street Program Director

**This item was postponed.**

- h.**     [16-093](#)           Resolution authorizing a Municipal Tax Exemption for the 2016 Ad Valorem Taxes assessed against the historical homestead located at 308 South Erkel Avenue - Kyle Kramm, Main Street Program Director
- A motion was made by Council Member Castellon, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold
- Enactment No: RES 2016-038
- i.**     [16-094](#)           Resolution authorizing a Municipal Tax Exemption for the 2016 Ad Valorem Taxes assessed against the historical homestead located at 617 North Guadalupe Street - Kyle Kramm, Main Street Program Director
- A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold
- Enactment No: RES 2016-39
- j.**     [16-103](#)           Award of Bid for Lighting of Central Park - Kyle Kramm, Main Street Director
- A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that this Action Item be approved. The motion carried by the following vote:**
- Presiding:** 1 - Mayor Keil
- Nay:** 1 - Council Member Castellon
- Aye:** 7 - Council Member Leal, Council Member Crabb, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold
- k.**     [16-097](#)           Resolution of the City Council of Seguin Texas, approving a Professional Services Contract in the amount of \$433,645.00 to TRC Solutions for the Water Treatment Plant Filter Rehabilitation and other related engineering services; and declaring an effective date - Emery Gallagher, Director of Water/Wastewater Utilities

**A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-040

I. [16-100](#)

Resolution authorizing a second license agreement with Jim's Formal Wear, LLC for use of City Property along Crossroads Boulevard; authorizing the city manager to execute the license; and declaring an effective date. Andy Quittner - City Attorney

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-041

9. **Acknowledgment of Bills**

a. [16-107](#)

Check Report - February 26, 2016 through March 10, 2016  
*The bills were acknowledged.*

10. **Adjournment**

*There being no further business before the council the meeting adjourned at 6:17 pm.*

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*Don Keil, Mayor*

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*Thalia Patlan Stautzenberger, City Secretary*

