



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, March 5, 2024

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
[https://cityofseguintx.granicus.com/MediaPlayer.php?
publish_id=26519576-cdb4-4786-b11f-a4c3998ad959](https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=26519576-cdb4-4786-b11f-a4c3998ad959)

1. **Call to Order**
2. **Invocation - Mayor Donna Dodgen**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [24-116](#) City of Seguin Financial Reports for the Three Months Ended December 31, 2023 - Susan Caddell, Director of Finance
Attachments: [December 31, 2023 COS Financials](#)
[December 31, 2023 Power Point](#)
7. **Consent Agenda**
 - a. [24-126](#) Minutes of the February 20, 2024 City Council Regular Meeting
Attachments: [CCMeeting.Minutes February 20, 2024](#)

- b. [24-128](#) Check Report: February 17, 2024 to March 1, 2024
Attachments: [Check Report 02172024 - 03012024](#)
- c. [24-089](#) Ordinance on second reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances.
Attachments: [Memo for Standards of Care for 2024-2025](#)
[2024-2025 JAAM Parent Handbook](#)
[Ordinance.Amend.Standards.of.Care](#)
- d. [24-092](#) Ordinance on second reading amending the 2018 International Fire Code; providing for a severability clause, providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Code of Ordinances.
Attachments: [Council Memo fire code amendments 2024](#)
[Ordinance amending 2018 International Fire Code updates](#)
- e. [24-094](#) Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapters 50; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances.
Attachments: [Council Memo Permit Fee Changes 2024](#)
[Modified Permit Fee 2024](#)
[Ordinance.Amending.Ch.50.App.C](#)
- f. [24-101](#) Ordinance on second reading amending the Seguin Code of Ordinances Chapter 46, Article VIII, Seguin Noise Ordinance; authorizing City Staff to prepare this ordinance as a supplement to the City Code of Ordinances; providing for a severability clause; providing for publication; and declaring an effective date.
Attachments: [Noise.Ordinance.Memo](#)
[Council Noise Ord Presentation](#)
[Noise.Ordinance \(2024.Amendment\)\(Final\)\(Redline\)](#)

- g. [24-108](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Rick and Cynthia Houle for one property in Guadalupe County (Property ID No. 185542) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo ETJ Release Request from Houle](#)
[Petition Release_Houle](#)
[Resolution Release_Houle](#)
- h. [24-109](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Aaron Hartwick for two properties in Guadalupe County (Property ID No.'s 61289 and 61290) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo ETJ Release Request from Hartwick](#)
[Petition Release_Hartwick](#)
[Resolution Release_Hartwick](#)
- i. [24-110](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Jaquelin Ball for two properties in Guadalupe County (Property ID No.'s 65929 and 65930) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo ETJ Release Request from Ball](#)
[Petition Release_Ball](#)
[Resolution Release_Ball](#)
- j. [24-111](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Sarah & Richard McGaffey for one property in Guadalupe County (Property ID No. 28912) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo ETJ Release Request from McGaffey](#)
[Petition Release_McGaffey](#)
[Resolution Release_McGaffey](#)

- k. [24-112](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by James and Patricia Swize for one property in Guadalupe County (Property ID No. 70325) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ETJ Release Request from Swize](#)
[Petition Release_Swize](#)
[Resolution Release_Swize](#)
- l. [24-113](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Michael Boehnke for one property in Guadalupe County (Property ID No. 70337) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ETJ Release Request from Boehnke M](#)
[Petition Release_Boehnke M](#)
[Resolution Release_Boehnke M](#)
- m. [24-114](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Ralph and Terry Boehnke for six properties in Guadalupe County (Property ID No.'s 70345, 65976, 70321, 70320, 65973 and 70346) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ETJ Release Request from Boehnke R](#)
[Petition Release_Boehnke R](#)
[Resolution Release_Boehnke R](#)
- n. [24-115](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Randall and Deanna Castleberry for one property in Guadalupe County (Property ID No. 70331) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ETJ Release Request from Castleberry](#)
[Petition Release_Castleberry](#)
[Resolution Release_Castleberry](#)

8. **Action Items - Discussion and Possible Motion to Approve**

- a. [ZC 01-24 CC](#) Public Hearing and Ordinance on first reading to consider a Zoning Change from Single Family Residential (R-1) to Commercial (C) for property located at 214 Preston Drive, Property ID: 59405, (ZC 01-24) - Pamela Centeno, Director of Planning and Codes.
Attachments: [Staff Memo ZC 01 24](#)
[Planning Commission Report and Packet_Final](#)
[ZC 01-24 Ordinance](#)
[ZC0124 ExhibitA CC](#)
- b. [24-098](#) Public Hearing and Ordinance on first reading to consider amending the Seguin Code of Ordinances Chapter 54 (Floods) to establish the areas of special flood hazard and requirements concerning the lowest floor elevation of residential and nonresidential construction to a minimum of two feet above the base flood elevation. - Jennifer Shortess, P.E., CFM - Assistant Director of Engineering & Capital Projects
Attachments: [2024.03.05 Council Memo](#)
[2024.03.05 Resolution](#)
[Chapter 54 FLOODS 2024 01 17](#)
- c. [24-117](#) Approval of Quarterly Investment Report for Quarter Ended December 31, 2023 - Susan Caddell, Director of Finance
Attachments: [December 31, 2023 City](#)
- d. [24-107](#) Resolution authorizing the purchase of a Toro Reelmaster 3575-D fairway mower by Starcke Park Golf Course declaring an effective date-Bruce Allen, Golf Course General Manager and Rick Cortes, Deputy City Manager.
Attachments: [Memo \(Toro.Reelmaster\)](#)
[Resolution \(Toro.Reelmaster\)](#)
- e. [24-118](#) Resolution authorizing the City Manager to execute a purchase order for \$67,844 for the AclaraOne Technologies 2024 annual software and licensing renewal - Shane McDaniel, Chief Information Officer
Attachments: [IT Memo - Aclara 2024 renewal](#)
[Seguin, TX Aclara Maintenance Renewal Letter April 2024](#)
[Resolution\(Renewal.AclaraOne\)](#)

- f. [24-130](#) Resolution authorizing the Chief of Police for the City of Seguin to enter into an Interlocal Cooperation Agreement between all agencies involved with the Operation Lone Star for law enforcement services; Repealing all conflicting resolutions; and providing for an Effective Date. -- Lt. Cobey Crow, Police Department

Attachments: [Operation Lone Star MOU request Memo.docx](#)
[Resolution.Op.Lonestar.ILA](#)
[Lonestar MOU V5 5-23\(Seguin\)](#)

- g. [24-106](#) Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin, Texas and Meadowlake Water Control and Improvement District 1

Attachments: [Meadowlake.Memo.March 5 .2024](#)
[Resolution](#)
[Meadowlake Interlocal Agreement 03-05-2024](#)

9. **Closed Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

- a. [24-095](#) Pursuant to Sections 551.071(2) and 551.086 of the Texas Government Code - Consultation with Attorney (1) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding certain City utilities and/or arrangements with the wholesale providers for certain City utilities. Possible action may follow in Open Session.

10. **Reconvene Regular Council Meeting Action and Consider Action on Items as a Result of Closed Session**

11. **Adjournment**

CERTIFICATE

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 1st day of March 1, 2024 at 4:00 p.m.

Kristin Mueller
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.