



It's real.

Meeting Agenda

City Council

Tuesday, August 7, 2018

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Donna Dodgen**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Consent Agenda**
 - a. [18-226](#)
July 17, 2018 Regular Meeting Minutes
Attachments: [CityCouncilMeetingMinutes.7-17-2018.pdf](#)
 - b. [ZC 12-18](#)
Ordinance on second reading to consider a Zoning Designation to Single Family Residential (R-2) and Commercial (C) for property annexed into the Seguin City Limits located at FM 725 and IH 10 W, Property IDs 58020 and 58021 (ZC 12-18)
Attachments: [Staff Memo ZC 12_18](#)
[ZC 12-18 PZ Commission Report & Packet.pdf](#)
[ZC 12-18 Ordinance](#)
[ZC1218 ExhibitA_CC.pdf](#)
[ZC1218 ExhibitB_CC](#)

c. [18-207](#)

Ordinance on second reading amending Chapter 5, Section 5.4- Sidewalks of the City of Seguin Unified Development Code, providing for a severability clause and declaring an effective date

Attachments: [CC Memo UDC Amendments Sidewalks](#)
[P&Z Commission Report- Section 5.4 - Sidewalks.pdf](#)
[Ordinance UDC Amendment Section 5-4 Sidewalks](#)

d. [18-208](#)

Ordinance on second reading amending the Seguin Code of Ordinances Section 82-107, Signs in corridor overlay districts, providing for a severability clause and declaring an effective date

Attachments: [CC Memo Amend IH 10 Overlay Signs](#)
[SignOrdRevisions_IH10_July 2018](#)

e. [18-219](#)

Ordinance on second reading amending the Fiscal Year 2018 General Fund Budget of the City of Seguin, Texas

Attachments: [Municipal Court Roof memo.docx](#)
[Municipal Court Roof.doc](#)

f. [18-213](#)

Ordinance on second reading amending the Fiscal Year 2018 Utility Fund Budget of the City of Seguin, Texas

Attachments: [Water Plant HVAC and 2018 URB memo.doc.docx](#)
[Water Plant HVAC and 2018 URB.doc](#)

g. [18-217](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapters 66, 74, 102 and Appendix A; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [Ordinance Amending Appendix C - Fees - Master Ordinance](#)
[Council Memo - Fee Changes Main Street CVB](#)
[Memo fee change 7.9.18](#)
[Golf Fee Increase Memo](#)
[Memo for proposed Parks fees 2018 revised \(1\)](#)
[Memo-WaterWWFeeUpdateFinal](#)

7. Action Items - Discussion and Possible Motion to Approve

a. [18-232](#)

Presentation and discussion on the assessment of the Old Seguin Library Building - Doug Faseler, City Manager

Attachments: [2017.01.05 Seguin Library - Final Assessment Report 2.pdf](#)

b. [ZC 10-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Designation to Single Family Residential 2 (R-2) for property annexed into the Seguin City Limits located at 1215 Cordova, Property IDs 54788, 55856, 55293, 55187 (ZC 10-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 10 18](#)

[ZC 10 18 PZ Commission Report & Packet.pdf](#)

[ZC 10-18 Ordinance.docx](#)

[ZC1018 ExhibitA CC.pdf](#)

c. [ZC 13-18](#)

Public Hearing and Ordinance on first reading to consider a zoning change from Single Family Residential (R-1) to Public (P) for properties located at 524 & 530 Medlin Street, Property IDs 46349 and 46350 (ZC 13-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 13 18](#)

[ZC 13-18 PZ Commission Report & Packet.pdf](#)

[ZC 13-18 Ordinance.docx](#)

[ZC1318 ExhibitA CC.pdf](#)

d. [ZC 14-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Multi-Family Low Residential (MF-1) to Single Family Residential (R-1) for the ten properties located in the 500 block of Tampico, being the block bound by Tampico, Walnut, Erskine and San Marcos Streets, (ZC 14-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 14 18](#)

[ZC 14-18 PZ Commission Report & Packet.pdf](#)

[ZC 14-18 Ordinance.docx](#)

[ZC1418 ExhibitA CC.pdf](#)

e. [18-209](#)

Public Hearing and Ordinance on first reading amending the City of Seguin Unified Development Code, adding a winery as a land use in Section 3.4.3- Land Use Matrix, adding a definition for a winery, providing for a severability clause and declaring an effective date- Pamela Centeno, Director of Planning & Codes

Attachments: [CC Memo Wineries](#)

[PZ Commission Report- Section 3.4.3 Land Use Matrix - Winery.pdf](#)

[Ordinance UDC Amendment Winery](#)

- f. [18-242](#)
- Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, to prohibit the use of stub streets as access to adjoining property outside the subdivision; providing for a severability clause; and providing an effective date - Pamela Centeno, Director of Planning/Codes
- Attachments:** [Memo Ord Amendment Stub Street Access](#)
[Ordinance amending 98-42 regarding use of stub out streets](#)
- g. [18-237](#)
- Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Jammin' After-School Adventures for Me program; and declaring an effective date - Jack Jones, Director of Parks and Recreation
- Attachments:** [JAMM Memo July 30th 2018.docx](#)
[Resolution approving 2019 Latchkey Agreement](#)
[Latch Key Agreement 2018](#)
- h. [18-222](#)
- Resolution approving the Fiscal Year 2018-2019 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development
- Attachments:** [080718 FY 19 Budget Staff Memo](#)
[FY 19 Proposed SEDC Budget](#)
[18-08 ResoBudget2018](#)
[Resolution approving FY 2019 Budget](#)
- i. [18-223](#)
- Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Joshua Schneuker, Director of Economic Development
- Attachments:** [080718 Management Services Agreement Staff Memo](#)
[18-09_ResoManagementServicesAgreement2018-19](#)
[Resolution approving Management Services Agreement](#)
[FY 19 Management Services Agreement_FINAL](#)
- j. [18-238](#)
- Street closure request for Fiestas Patrias celebration in the 100 & 200 Blocks South River, East Donegan and 100 Block East Nolte Street - Kyle Kramm, Main Street and CVB Director
- Attachments:** [Memo - Fiesta Patrias Street Closure](#)
[Fiestas Patrias Map.pdf](#)

k. [18-241](#)

Approval of reports for the quarter ended June 30, 2018 for the following organizations that receive Occupancy Tax funding:

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

Attachments: [Quarterly reports for quarter ended 063018.docx](#)
[QuarterlyReportsEnding06302018.pdf](#)

l. [18-225](#)

Resolution approving the Order and Notice for a general election to be conducted on November 6, 2018, for the purpose of electing City Council members for Districts 3, 5, 7 and 8; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Resolution Ordering 2018 General Election](#)
[Resolution approving notice and order of election](#)
[Order of Election for November 6 2018](#)
[ORDER \(SPANISH\) GENERAL ELECTION November 6 2018](#)
[2018 NOTICE \(ENGLISH\) GENERAL ELECTION November 6 2018](#)
[2018 NOTICE \(SPANISH\) GENERAL ELECTION](#)

m. [18-234](#)

Resolution approving a Joint Election Agreement and Election Service Contract with Guadalupe County and nine other entities for election services related to the November 6, 2018 general election; appointing Lisa Adam as the elections administrator; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Resolution Ordering 2018 General Election](#)
[Resolution approving election contract](#)
[JOINT ELECTION AGREEMENT Seguin](#)

n. [18-229](#)

Resolution authorizing the City Manager to execute change order #4 to the Stempel Road project contract with Cox Commercial Construction in the amount of \$224,240.13 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo To Council Cox Construction CO #4 Decel Accel Lanes 08072018.pdf](#)
[Stempel Road Change Order No 4.pdf](#)
[Resolution approving change order 4 for the Stempel Road Reconstruction Pro](#)

o. [18-239](#)

Resolution to award the bid for the Huber Road 24" Sanitary Sewer Project; and declaring an effective date - David Rabago, P.E., Utility Engineer

Attachments: [Memo-HuberWWLNExtension.docx](#)
[Resolution approving bid and contract with M&C Fonseca Construction for the Huber Road Sanitary Sewer Project](#)
[Bid Recommendation - Huber Road Sanitary Sewer.pdf](#)
[Bid Tab Huber Road Sanitary Sewer.pdf](#)

p. [18-235](#)

Board and/or Committee Appointment - Mayor Don Keil
a. Convention & Visitors Bureau

Attachments: [Council.AppointmentsAugust72018.docx](#)

8. **Acknowledgment of Bills**a. [18-227](#)

Check Report July 13, 2018 through August 1, 2018

Attachments: [Check Report.pdf](#)

9. **Adjournment from Regular Meeting and Convene a Budget Workshop**10. **BUDGET WORKSHOP**a. [18-230](#)

Presentation of the 2018/2019 Budget - Doug Faseler, City Manager and Susan Caddell, Director of Finance

- a. General Fund
- b. Debt Service
- c. Special Revenue
- d. Utility Fund

Attachments: [CC Memo.FY2019BudgetPresentation.pdf](#)

11. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 2nd day of August 2018 at 3:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.