

***City of Seguin
Finance Department
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Memorandum

To: Mayor and Council Members
Douglas G. Faseler, City Manager

From: Twila Wood
Purchasing Manager

Date: December 1, 2015

Re: Interlocal Agreement with the City of Austin

Staff is requesting that an Interlocal Purchase Agreement be entered into with the City of Austin for the purpose of purchasing 3M brand radio frequency identification (RFID) products for the new Seguin Public Library at a later date.

An RFID tag is placed on each piece of library material and is used by the customer self-check stations, the automated book return system and for inventory purposes. The RFID tags also serve as theft protection for the library's collection when used in conjunction with electronic security exit gates.

The City of Austin has a contract with Amigos Library Services for a variety of RFID products including self-check kiosks, smart book returns, security gates, and the RFID tags. The contract meets all state competitive bidding requirements and allows other governmental agencies to utilize the contract subject to entering into an interlocal agreement.

A resolution authorizing participation and the agreement are attached.