

## MEMORANDUM

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Timothy J. Howe, Director – Water / Wastewater Utilities

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Insertion Valve Kit and Small Hydraulic Power Pack Unit

**Date:** May 21, 2024

On occasion, effective shutdowns of the water distribution system are a challenge due to the lack of sufficient operable valves. This challenge may extend the area of a water outage unnecessarily resulting in more customers without water service while repairs are made. In an effort to leverage technology to improve customer service and productivity, the Water / Wastewater Maintenance Department solicited bids for equipment that allows an operator to install valves under pressure without disrupting water service to the customer.

On April 9, 2024 at 3:00pm the City received two bids for this equipment. The bids ranged from \$75,925.61 from AVT Advanced Valve Technologies of Willis, TX to \$82,154.47 from Morgan England LLC of Morgan Hill, CA. After careful evaluation, staff recommends award to the AVT Advanced Valve Technologies who submitted the low bid of \$75,925.61. This equipment was approved in the FY 24 Utilities Capital Equipment budget and is funded using Utility Fund Balance. Staff will be available to answer any questions at the May 21, 2024 Council Meeting.

Staff recommends approval for expenses not to exceed \$75,925.61 and will be available to answer any questions at the Tuesday, May 21, 2024, City Council meeting.