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## MEMORANDUM

TO: Mayor and City Councilmembers  
Steve Parker, City Manager

FROM: Kate McCloud, Grants Administrator

DATE: November 5, 2024

RE: Awarding RFP for Hazardous Waste Collection Event

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### **Background:**

The City of Seguin issued a Request for Proposals (RFP) for a Hazardous Waste Collection Event to ensure the safe disposal of hazardous materials within our community. The event aims to promote environmental safety and public health.

### **Proposal Review:**

After a thorough review of the submitted proposals, it is recommended that the City Council award the contract to Heritage Environmental. Their proposal not only meets the criteria outlined in the RFP but also offers the most competitive pricing and comprehensive services.

### **Recommendation:**

I recommend that the City Council approve the award of the RFP for the Hazardous Waste Collection Event to Heritage Environmental. This decision aligns with our commitment to environmental stewardship and community safety.

### **Next Steps:**

Upon approval, we will coordinate with Heritage Environmental to finalize the event details and schedule.

Thank you for your consideration.