

City of Seguin
Finance Department
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Memorandum

Date: May 19, 2015

To: Mayor and City Councilmembers
Douglas Faseler, City Manager

From: Twila Wood
Purchasing Manager

Subject: **Victim Coordinator and Liaison Grant**

The Office of the Attorney General (OAG) – Crime Victim Services Division is currently accepting applications for the 2016-2017 Victim Coordinator and Liaison Grant (VCLG) Program. The purpose of the VCLG Grant Program is to fund the mandated positions described in the Texas Code of Criminal Procedure, specifically Crime Victims Liaisons in law enforcement agencies. The Police Department currently employs a Crime Victims Liaison and the City funds that position 100%. The City was previously awarded a VCLG grant during the 2012-2013 grant program. The Seguin Police Department would like to re-apply for the VCLG grant.

The cost for salary and benefits during the two-year grant period is approximately \$97,500. Based on the maximum allowable funding under the grant (\$42,000 per year), the City will be requesting grant funds in the amount of \$84,000, or approximately 86% of the salary and benefits cost. The City must provide the remaining \$13,500, which represents approximately 14% of the total salary and benefit budget for the Crime Victim Liaison position.

The term of the grant contract, if awarded, is two years beginning September 1, 2015.