

# SEGUIN MAIN STREET ADVISORY BOARD BYLAWS

## Article I - Name

The name of the organization shall be the Seguin Main Street Program Advisory Board.

## Article II – Goals and Objectives:

1. Promote and market downtown as a location for existing and new businesses and aim to achieve full use and occupancy of the downtown district.
2. Enact a “Historic Overlay” zoning district to encourage historically appropriate renovation and construction.
3. Encourage private and public investment for infrastructure improvements in the downtown district.
4. Foster a positive outlook and spirit of cooperation among the various interest groups involved in the renaissance of downtown Seguin.
5. Advocate for parking development and enforcement to benefit downtown.
6. Encourage tourism.
7. Utilize Walnut Springs Park *and Central Park* as ~~an~~ assets to downtown development.
8. Review and make recommendations for incentive applications received for property located in the Downtown Historic District, and, as appropriate, make funding recommendations for granting incentives to City Council.
9. *Develop and grow unique partnerships within the community to encourage all to play a role in downtown redevelopment.*
10. *Develop an entrepreneurial ecosystem that welcomes and supports small businesses.*

## Article III – Members

- Section 1      The City Council shall appoint nine (9) members. Members shall serve for a term of three (3) years with a maximum of two (2) successive terms.
- Section 2      The City Building Official will be an ex-officio member without a vote.
- Section 3      Any member who misses three (3) consecutive meetings may be replaced.
- Section 4      The make-up of the board should strive for diversity, seeking representation from Government; Chambers of Commerce; organizations that represent minority interests; downtown business and property owners; persons/entities focused on historic preservation, tourism, and the arts; and legal, *real estate*, financial, and banking *industries*.
- Section 5      A board member vacancy of an unexpired term shall be appointed and approved by the Mayor and City Council.
- Section 6      All Advisory Board members should be a resident of the City of Seguin, or an owner of real estate in the Downtown Historic District, or an owner or employee of any business, organization or government located in the Downtown Historic District of the City of Seguin.

## Article IV – Officers

- Section 1      Officers that shall be elected by the board are Chairperson and Vice Chairperson who will serve for a period of one (1) year.

- Section 2      Officers shall be elected initially, and then annually in October at the regular board meeting. A person shall not be eligible to serve more than two (2) consecutive terms in any one (1) office.
- Section 3      The term of office begins in January.

## **Article V – Duties of Officers**

- Section 1      The Chairperson shall be the principal officer of the Advisory Board and shall:
- a. Preside over all meetings, regular and special or called.
  - b. Appoint all standing and special committee chairpersons.
  - c. Be an ex-officio member of all committees.
- Section 2      The Vice Chairman shall perform the duties of the Chairperson in his/her absence.
- Section 3      In instances where both the Chairman and Vice Chairman are absent those present shall appoint someone to preside.

## **Article VI – Committees**

The Chairperson shall appoint standing and special committees to work in the area of design, promotion, economic restructuring vitality and organization, as recommended by the Texas Main Street Program.

## **Article VII – Meetings**

- Section 1      Regular meetings of the board shall be held monthly, ~~excluding July and December~~ unless there is no business to attend to, at a location to be selected by the board.
- Section 2      Special meetings may be called by the Chairperson provided there is sufficient time to notify all members in accordance with the Texas Open Meetings Law.
- Section 3      The place of the committee meetings shall be determined by the committee members.
- Section 4      A quorum shall consist of five (5) members.
- Section 5      The Main Street Advisory Board shall comply fully with the provisions of the Texas Open Meetings Law as they now exist or as they may hereafter be amended.
- Section 6      The Chair shall have the power to fix reasonable limits to the length and frequency that an individual may speak at any given meeting.

## **Article VIII – Amendments**

These bylaws may be amended at any regular meeting by a two-thirds vote, or six members, of the total membership, subject to approval by the City Council of Seguin.