

MEMORANDUM

To: Mayor and City Council Members
Douglas Faseler, City Manager

From: David Rabago, P.E., CFM, City Engineer

Through: Rick Cortes, Assistant City Manager

Subject: Professional Services Contract for Stormwater Program and Utility Fee

Date: July 8, 2019

On May 7, 2019, City Council approved a resolution approving the selection of Halff and Associates, Inc. to develop a stormwater program with associated stormwater fees and directing staff to negotiate a professional services contract.

The Stormwater Program and Utility Fee can be used to address maintenance and/or upgrading of existing stormwater infrastructure, installation of new drainage structures, and flood control and prevention. The program will also establish processes and procedures to ensure compliance of the Municipal Separate Storm Sewer System (MS4) permit, which is mandated by the EPA for municipalities with a residential population greater than 50,000.

The scope of professional services contract will focus on the following:

- Outreach-Communication Strategy
- Stormwater Program Analysis
- Financial Analysis

Staff recommends approval of the Professional Services Contract with Halff and Associates, Inc. in the amount of \$230,025.00 and will be available to answer any questions at the Tuesday, July 16, 2019 City Council Meeting.