

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director – Water / Wastewater Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Amending Seguin Code of Ordinance Appendix C – Fee Schedule, Chapter 101 – Utilities, Article III – Water and Article IV - Wastewater

Date: October 3, 2022

Staff proposes an amendment to Seguin Code of Ordinances, Appendix C – Fee Schedule, Chapter 101 – Utilities, Article III – Water and Article IV – Wastewater. This amendment establishes a fee for various on-call water and wastewater modeling services to include but not limited to:

1. Review of capital project timing and sizing;
2. Updating hydraulic models to include recently constructed projects;
3. Analyze proposed developments on existing infrastructure;
4. Project analysis and coordination with City staff and developers;
5. Perform various tasks related to the water and wastewater master plans.

On February 8, 2022 the City entered into an agreement for these services with Freese and Nichols, Inc. for a not to exceed amount of \$49,000.00 and has completed several modeling requests by various developers seeking to develop in Seguin's water and wastewater service area. Seguin assessed \$1,500 for water modeling and \$1,500 for wastewater modeling. Staff recommends this amount be established by ordinance with an effective date of February 8, 2022. Staff will be available to answer any questions at the Monday, October 3, 2022 City Council Meeting.