



-Memorandum-

**Finance Department**

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**Date:** January 16, 2024

**To:** Seguin City Council  
Steve Parker, City Manager

**From:** Justice Holmes, Grants Specialist

**Subject:** Approval to Submit Grant Application over \$50,000

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The Office of the Governor, Public Safety Office has a grant opportunity entitled, Body-Worn Camera Grant Program, FY2025.

The Police Department is requesting approval to submit a grant application for this funding opportunity that closes on February 8, 2024. They are requesting funding to purchase 66 Axon body cameras, including software and licenses. The equipment will not exceed \$100,000 and 25% matching funds are required. The current bid is \$81,251. The actual purchase of the equipment, if this funding is awarded, will be almost one year from now and pricing will most likely increase. The equipment will replace the current body cameras and will be a substantial upgrade in equipment.

The grant application requires an approved resolution from the City Council that contains the following:

1. Authorization by our governing body for submission of the application to the Public Safety Office that clearly identifies the name of the project for which funding is requested.
2. A commitment to provide all applicable matching funds.
3. A designation of the name and/or title of the Official Representative who is given the authority to apply for, accept, reject, alter, or terminate a grant.
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to the Public Safety Office.

Staff requests approval of the resolution.