

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Steve Parker, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Occupancy Tax Reports for Quarter End December 31, 2021

**Date:** January 27, 2022

Attached you will find the reports for quarter ended December 31, 2021 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with state regulations. Due to COVID-19, several festivals and functions have had to be cancelled. In Section II of each agreement, the contracts require the organizations to hold their events or functions in order to be eligible for funding. If the events or functions are not held, the funding to the civic organizations will be reduced accordingly. Over the last quarter the Seguin Conservation Society held events at the Texas Theater, Mid-Texas Symphony held the Home for the Holiday concert in December, Teatro de Artes continued to provide Hispanic heritage events including "Open Air" De Mano a Mano Artisan Market, the Fair Association held the annual county fair in October, the Seguin Art League held Yulefest in December, and the Fields of Huber Ranch has held several tournaments over the last quarter. In addition, the Seguin Heritage Museum is based upon keeping the museum open to the public and no specific event, their requirement was just to keep the doors open to the public. They continued to stay open. I recommend funding to the Seguin Conservation Society, Mid-Texas Symphony, the Seguin Heritage Museum, Teatro de Artes de Juan Seguin, the Guadalupe County Fair Association, Seguin Art League and the Fields of Huber according to their agreements for this quarter.

Please let me know if you have any further questions.