

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: End of year Budget Amendments

Date: February 28, 2020

Attached you will find budget amendments for the General Fund, Utility Fund, Special Revenue Fund and Debt Service Fund. Along with each amendment, you will find the explanation for each of the amendments. After receiving the results of the audit, we are able to use some fund balance to fund these amendments. The majority of these amendments are using that available fund balance. After these amendments are approved, all funds will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.