



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, May 21, 2024

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=9a3e0ded-8f65-49c6-9022-d555bd3e65f3

1. **Call to Order**
2. **Invocation - Mayor Pro Tem Monica Carter**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [24-240](#) City of Seguin Financial Reports for the Six Months Ended March 31, 2024
- Susan Caddell, Director of Finance
Attachments: [March 31, 2024 COS Financials](#)
7. **Consent Agenda**
 - a. [24-251](#) Minutes of the May 7, 2024 City Council Regular Meeting
Attachments: [CCMeeting.Minutes May 7, 2024](#)

- b. [24-250](#) Check Report May 4, 2024 through May 17, 2024
Attachments: [Check Report 05042024-05172024](#)
- c. [24-229](#) Board and/or Committee Appointment - Mayor Donna Dodgen
a. Building and Standards Commission
Attachments: [BoardApplication.BS. Tomas Hernandez_Redacted](#)
- d. [24-228](#) Resolution authorizing the purchase of two 15' Eagle Flex-Wing Shredders for Public Works from Alamo Industries in the amount of \$50,000 and declaring an effective date. John Donnelly, Public Works Director
Attachments: [Memo New Shredders 05-17-2024](#)
[Quote New Shredders Alamo Industries](#)
[Resolution New Shredders Alamo Industries](#)
- e. [24-239](#) Resolution of the City Council for the City of Seguin, Texas, ratifying submission of a grant application in response to the Department of Homeland Security, Fiscal Year 2023 Staffing for Adequate Fire and Emergency Response (SAFER) Grant program. - Kathy Wood, Grant Administrator.
Attachments: [MEMO FY23 SAFER Application](#)
[RESOLUTION FY23 SAFER Application](#)
- f. [24-201](#) Ordinance on second reading to consider amending the City of Seguin's Unified Development Code Section 1.2, Section 2.10, Sections 4.1-4.7, and Section 5.1 concerning floodplain and stormwater management; providing for an effective date; providing for publication of this ordinance
Attachments: [2024.05.07 Council Memo](#)
[2024.05.07 Resolution](#)
[Revised UDC](#)
- 8. Action Items - Discussion and Possible Motion to Approve**
- a. [24-241](#) Approval of Quarterly Investment Report for Quarter Ended March 31, 2024 - Susan Caddell, Director of Finance
Attachments: [Investment Report Memo March 31, 2024](#)
[Investment Report March 31, 2024](#)
- b. [24-242](#) An Ordinance amending the Fiscal Year 2024 General Fund budget of the City of Seguin, Texas - Susan Caddell, Director of Finance
Attachments: [MEMO Rudeloff Road Federal Portion](#)
[Rudeloff Road Federal Portion](#)

- c. [24-243](#) Resolution authorizing the award of a bid for an insertion valve kit and small hydraulic power pack unit for the Water / Wastewater Maintenance Department in an amount not to exceed \$75,925.61; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utilities
Attachments: [Council Memo 5-21-2024](#)
[Resolution 5-21-2024](#)
[Insertion Valve Kit and Hydraulic Power Pack Bid Tabulation](#)
- d. [24-244](#) Resolution authorizing the City Manager to enter into a Professional Services contract with Lowery Property Advisors, LLC for professional services related to property appraisals as a part of the real estate acquisition for the construction of wastewater line improvements to the River Oak interceptor and Pecan Orchard Lift Station Expansion project; and declaring an effective date - Timothy J. Howe, Director - Water/Wastewater Utilities
Attachments: [Proposal City of Seguin River Oaks WW Line](#)
[Resolution \(LPA\)](#)
- e. [24-245](#) Resolution authorizing the purchase of various sized insertion valves specific for use with an Advance Valve Technology's insertion valve kit and small hydraulic power pack unit for the Water / Wastewater Maintenance Department in an amount not to exceed \$79,500.00; and declaring an effective date - Timothy J. Howe, Director - Water / Wastewater Utilities
Attachments: [Council Memo 5-21-2024](#)
[Resolution 5-21-2024](#)
[Sole Source Letter](#)
[CoSeguin - 051424 - Valves_V1](#)
- f. [24-246](#) Resolution of the City Council of Seguin, Texas, authorizing an annual contract for the purchase of water treatment liquid aluminum sulfate and declaring an effective date - Ashley Bruns, Purchasing Manager
Attachments: [MEMO Alum Sulfate Contract](#)
[Bid Tab](#)
[Resolution Aluminum Sulfate](#)
- g. [24-247](#) Resolution of the City Council for the City of Seguin, Texas, ratifying submission of an abridged application to the Texas Water Development Board for the Flood Infrastructure Fund program. - Kathy Wood, Grant Administrator.
Attachments: [MEMO FY24 FIF Abridged Application](#)
[RESOLUTION FY24 FIF Abridged Application](#)

- h. [24-216](#) Ordinance on first reading amending the designation and use of curb loading zones; authorizing city staff to prepare this Ordinance as a supplement to the Code of Ordinances; providing for a severability clause; providing for publication; and declaring an effective date. - Jennifer Shortess, P.E., CFM Assistant Director of Engineering & Capital Projects
Attachments: [Memo Loading Zones](#)
[Loading Zone Ordinance](#)
[Loading Zones Exhibit](#)
9. **Closed Session**
In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:
- a. [24-168](#) Pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney) the Seguin City Council will convene into Closed Session to deliberate and/or consult with and seek advice from its attorney(s) regarding:
1. Ongoing and/or contemplated litigation involving the City of Seguin as a party.
 2. Procedural Matters associated with City Council
- Possible action may follow in Open Session.
10. **Reconvene into Open Session and Consider Action on Items as a Result of Closed Session, if Necessary**
11. **Adjournment**

CERTIFICATE

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the at 3:00 p.m.

Kristin Mueller
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.