

-Memorandum-

*City of Seguin*

**Finance Department**

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**Date:** March 27, 2014

**To:** Mayor and City Councilmembers  
Douglas Faseler, City Manager

**From:** Susan Caddell   
Director of Finance

**Subject:** Budget Amendments

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Attached you will find a budget amendments for the General Fund, Utility Fund, Special Revenue Fund and Debt Service Funds. Along with each amendment, you will find the explanation for each of the amendments. After these amendments are approved, all funds will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

Please let me know if you have any further questions.