

MEMORANDUM

To: Mayor and City Councilmembers
Rick Cortes, Acting City Manager

From: Susan Caddell, Director of Finance

Subject: Occupancy Tax Reports for Quarter End September 30, 2019

Date: November 22, 2019

Attached you will find the reports for quarter ended September 30, 2019 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with agreements and state regulations. I recommend funding to these organizations according to their agreements for this quarter.

Please let me know if you have any further questions.