



MEMORANDUM

TO: Mayor and City Councilmembers
Steve Parker, City Manager

FROM: Ashley Bruns, Purchasing Manager

DATE: May 21, 2024

RE: Annual Contract for Liquid Aluminum Sulfate

Bids were solicited for an annual contract to provide the water treatment chemical liquid aluminum sulfate for use by the Water Utilities Department. Vendors were asked to provide a delivered price purchased by the pound. The department expects to use approximately 768,000 pounds annually, which would be delivered in sixteen 48,000-pound loads.

Five (5) bids were received. A bid tabulation is attached.

Staff recommends the contract be awarded to Univar USA, who submitted the lowest qualified bid of 0.101 cents per pound.

If awarded, the annual contract will begin June 9, 2024. The annual estimated cost is approximately \$77,568, and funding for this expense is included in the Water Utilities' operating budget.