



Parks & Recreation

To: Mayor and City Council Members
Doug Faseler, City Manager

From: Jack Jones, Director of Parks and Recreation

Through: Rick Cortes, Assistant City Manager

Date: March 1, 2016

Subject: **Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for the operation of the “Day Camp Program”.**

Attached is a resolution authorizing the City Manager to execute an Interlocal Agreement (attached) between the City of Seguin and the Seguin Independent School District (SISD) for the operation of the Summer Day Camp program at the Ball Early Childhood Center (BECC). On February 23, the SISD School Board of Trustees unanimously approved the Facilities Use Agreement for the summer of 2016. The Day Camp program has operated successfully at various SISD schools for the past 19 years.

The Just for Kids Summer Day Camp is offered for students' grades K-5th grade. The Day Camp provides children the opportunity to participate in recreational games and sports, field excursions, and tours as well as daily visits to the Wave Pool. There are nine (9) 1-week sessions that comprise the Day Camp schedule beginning June 6, 2016 and ending August 12, 2016. There will be no camp offered during the July 4 week as attendance is typically lower for that week. In addition, this gives camp staff a chance to take summer vacations. Staff arrives at 7:15 a.m. at the BECC cafeteria or gymnasium and children are to be picked-up by 5:30 p.m.

The Day Camp program typically has approximately 120 students enrolled weekly for the summer with a waiting list at times. The cost of the program is \$70 per week (\$60 for additional siblings) with a one-time \$25 registration fee. In accordance with the proposed agreement, the City of Seguin shall pay SISD 25% of the net revenue, if any, received by the City for the operation of the Day Camp program.

Highlights of the agreement include the following:

- SISD provides the gymnasium, cafeteria, music room, restrooms, outdoor playground, and bus transportation (City pays for bus transportation) at BECC.
- The Agreement expires on the last day before school starts in August of 2016.

City staff recommends approval of a Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for the “Day Camp Program”.