



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Public & Virtual Meeting Agenda City Council

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Tuesday, March 17, 2026

5:30 PM

Council Chambers

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This meeting can be viewed live at:

[https://cityofsequintx.granicus.com/MediaPlayer.php?publish\\_id=21de87bf-231d-4c3d-928a-85cf04e90e7e](https://cityofsequintx.granicus.com/MediaPlayer.php?publish_id=21de87bf-231d-4c3d-928a-85cf04e90e7e)

1. **Call to Order**
2. **Invocation - Chaplain Emanuel Carpenter, GRMC**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**

*Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.*

6. **Presentation**

- a. **26-091** Presentation of Fiscal Year 2025 Audit. - Deborah Fraser, Armstrong, Vaughan & Associates, PC  
**Attachments:** [City Council presentation FY25](#)  
[City of Seguin 2025 Annual Comprehensive Financial Report \(001\) 1 \(1\)](#)
- b. **26-089** Presentation of the City of Seguin Financial Reports for the Three Months Ending December 31, 2025. - Susan Caddell, Director of Finance  
**Attachments:** [December 31, 2025 Power Point](#)  
[December 31, 2025](#)
- c. **26-080** Presentation of Seguin GIS Department's new Historical Seguin interactive App. - Travis Acklin, GIS Manager

**Attachments:** [Council Historical Sequin App](#)

7. **Consent Agenda**

- a. [26-107](#) Minutes of the March 3, 2026 City Council Meeting.  
**Attachments:** [CC.MINUTES.03032026](#)
- b. [26-106](#) Check Report February 25, 2026 to March 11, 2026.  
**Attachments:** [Check Report 02252026 - 03112026](#)
- c. [26-110](#) Authorize the City Manager to execute a Mutual Termination Agreement between the City of Seguin and Navarro Oaks 123M, LLC, related to a Chapter 380 Agreement for the improvement of East Martindale Road. - Mark Kennedy, City Attorney  
**Attachments:** [MEMO RE Termination \(Navarro Oaks 380\)](#)  
[Mutual Termination Agreement \(Navarro Oaks\)](#)
- d. [26-090](#) Approval of Quarterly Investment Report for Quarter Ended December 31, 2025 - Susan Caddell, Director of Finance  
**Attachments:** [December 31, 2025 City](#)
- e. [26-066](#) Resolution authorizing the City Manager to execute Change Order No. 3 with Texas Sterling Construction for the Rudeloff Road Roadway Phase I Improvement Project CSJ 0915-46-045; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2026-03-17 Memo Rudeloff I CO 3](#)  
[2026-03-17 Resolution Rudeloff I CO #3](#)  
[Texas Sterling\\_CO #2\\_Rudeloff RD CSJ 0915-46-045\\_PO#24714-signed Rudeloff Rd - Change Order #3](#)
- f. [26-095](#) Resolution of the City Council for the City of Seguin, Texas awarding the proposal for depository and banking services to First United Bank; authorizing the City Manager to execute contracts necessary for the depository and banking services; and declaring an effective date. - Susan Caddell, Director of Finance  
**Attachments:** [City Council recommendation](#)  
[Resolution approving banking services with First United Bank](#)
- g. [26-099](#) Resolution authorizing the purchase of eight 2026 Ford F-150 Responder trucks. - Jason Brady, Police Chief

**Attachments:** [2026 Justification F150](#)  
[Resolution\(8 Responder Trucks\)\(TIPS\)](#)  
[Attachment 3](#)  
[SAG-3683\\_City\\_of\\_Seguin](#)  
[SAG-3684\\_City\\_of\\_Seguin](#)  
[44534 Seguin PD F150 Upfit x6](#)  
[44536 Seguin PD F150 Sgt UC Upfit x1](#)  
[44540 Seguin PD F150 with Pit Bumper Upfit x1](#)

- h. [26-101](#) Resolution authorizing the City Manager to execute a Memorandum of Understanding with the Seguin Economic Development Corporation regarding a Crossroads Boulevard rehabilitation project. - Alora Wachholz, Director of Economic Development
- Attachments:** [01 03.17.26 Crossroads Boulevard MOU \(CC Memo\)](#)  
[02 CC Resolution - Crossroads Boulevard Improvements](#)  
[03 SEDC Resolution 2026-05 Crossroads Boulevard Improvements](#)  
[04 SEDC-COS MOU Crossroads](#)  
[05 Crossroads Boulevard Rehabilitation Project Map](#)
- i. [26-111](#) Resolution authorizing the City Manager to execute a Memorandum of Understanding between the City of Seguin and Texas Lutheran University, related to the payment of water utility impact fees for the Verne Lundquist Student Athletic Center. - Mr. Mark Driscoll Kennedy, City Attorney
- Attachments:** [MEMO RE TLU Impact Fees](#)  
[TLU MOU Resolution](#)  
[MEMORANDUM OF UNDERSTANDING \(TLU Impact Fees\)](#)
- j. [26-077](#) Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapter 42, Emergency Services; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances. - Garrick Herbert, Assistant Fire Chief
- Attachments:** [Council Memo EMS Transport Fees 2026](#)  
[CITY OF SEGUIN ORDINANCE Ch.42, Appendix C \(Fire Dept. Fees\)](#)
- k. [ZC](#)  
[03-26 CC](#) Ordinance on second reading to consider a zoning change from Single-Family Residential (R-2) and Commercial (C) to Multifamily High Density (MF-3) for the property located near the southeast corner of SH 46 and Jefferson Ave., Property ID: 52779, (ZC 03-26). - Pamela Centeno, Director of Planning & Codes

**Attachments:** [Staff Memo ZC 03 26](#)  
[ZC 03-26 Ordinance](#)  
[Planning Commission Report and agenda packet for ZC 03 26](#)  
[ZC0326 ExhibitA CC](#)

**8. Action Items - Discussion and Possible Motion to Approve**

- a. [26-096](#) Discussion and possible direction to staff on Parking Restrictions on one or both sides of Jay Road and/or Larkin Drive. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2026-03-17 Memo Jay Rd Discussion](#)  
[Jay Road and Larkin Road No Parking Discussion Exhibit](#)
- b. [25-646](#) Resolution authorizing the City Manager to enter into an agreement with SOAP Engineering, LLC for the Fiber Optic Communication Infrastructure & SCADA Integration - 8th St Corridor Project; and declaring an effective date - Terri Lynn Ruckstuhl, Senior Utilities Engineer.  
**Attachments:** [Council Memo 3-17-2026](#)  
[Resolution 3-17-2026](#)  
[Bid Tab AF-2026-25](#)  
[SE1337 - SOAP SCADA Final Proposal](#)
- c. [26-081](#) Resolution of the City Council of the City of Seguin, Texas to authorize a reimbursement agreement with Guadalupe Valley Electric COOP (GVEC) for overhead electrical infrastructure in the Cordova Road Project; authorizing the City Manager to enter into a reimbursement agreement. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2026-03-17 Memo GVEC OH Reimbursement Agreement](#)  
[2026-03-17 Resolution GVEC OH Reimbursement Agreement](#)  
[OH Utility Relocation Agreement Package \(Huber to Hwy 46\)](#)  
[OH Utility Relocation Agreement Package \(Huber to Hwy 123\)](#)
- d. [26-082](#) Resolution authorizing the City Manager to execute the advance funding agreement with the Texas Department of Transportation for the Cordova Road Widening Project funded through the Alamo Area Metropolitan Planning Organization Surface Transportation Block Grant Program. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2026-03-17 Memo Cordova AFA Amendment](#)  
[2026-03-17 Resolution Cordova AFA Amendment](#)  
[Advance Funding Agreement Z00003665 City of Seguin SAT Amendment 1 \(091546052 AFA Amendment2\\_PartialApproval-CityofSeguin](#)

- e. [26-098](#) Resolution of the City Council of the City of Seguin, Texas awarding a bid in the amount of \$353,390.73 to Rucoba & Maya Construction, LLC for the South Camp Street Drainage Project; authorizing the City Manager to enter into a construction contract with Rucoba & Maya Construction, LLC; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering & Capital Projects  
**Attachments:** [2026-03-17 Memo Camp Street Construction Contract](#)  
[2026-03-17 Resolution Camp Street Construction Contract](#)  
[Bid Recommendation\\_AF-2026-31\\_South Camp Drainage Project](#)
- f. [26-112](#) Resolution authorizing the City Manager to enter into a Design-Build Agreement with Koehler Construction for the design and construction of a five bay apparatus enclosure at Fire Station No. 2; authorizing expenditures in an amount not to exceed \$1,777,500; and declaring an effective date. - Randy Kell, Facilities Director  
**Attachments:** [Memo 5 Bay Apparatus Enclosure at Fire Station 2](#)  
[Resolution - Koehler Construction - 5 Bay Apparatus](#)  
[AF-2026-01 RFQ](#)  
[RFQ Evaluation Matrix](#)
- g. [26-116](#) Resolution authorizing a partial waiver of City development and permitting fees associated with the construction of the Guadalupe County Emergency Operations Center. - Steve Parker, City Manager  
**Attachments:** [Memo - County Fee Waiver](#)  
[Resolution \(Partial.Waiver.County.Fees\)](#)  
[INVOICE\\_GuadCountyEOC\\_3040\\_Guadalupe](#)  
[SSRS INVOICE SPR0625-0088](#)  
[SSRS INVOICE PI2025-0093](#)  
[SSRS INVOICE\\_PR2025-0102](#)
- h. [26-092](#) Ordinance on first reading amending the Fiscal Year 2026 General Fund Budget of the City of Seguin and declaring an effective date. - Susan Caddell, Director of Finance  
**Attachments:** [Mid Year memo 2026](#)  
[Mid Year General FY26](#)
- i. [26-093](#) Ordinance on first reading amending the Fiscal Year 2026 Utility Fund Budget of the City of Seguin and declaring an effective date. - Susan Caddell, Director of Finance  
**Attachments:** [Mid year Utility FY26](#)
- j. [26-094](#) Ordinance on first reading amending the Fiscal Year 2026 Special Revenue Fund Budget of the City of Seguin and declaring an effective date. - Susan Caddell, Director of Finance

**Attachments:** [Mid Year Special Revenue FY26](#)

- k. [26-100](#) Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing City staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances. - Jack Jones, Director of Parks and Recreation.

**Attachments:** [Memo for Standards of Care for 2026-2027](#)  
[2026-2027 Ordinance for Standards of Care](#)  
[2026-2027 JAAM PARENT HANDBOOK](#)

- l. [26-097](#) Public Hearing and First Reading of an Ordinance of the City Council of Seguin, Texas amending the Seguin Code of Ordinances Chapter 98, Section 98-107, No Parking Zones, to restrict parking on portions of College Street; authorizing City Staff to prepare this Ordinance as a supplement to the City Code of Ordinances; and declaring an effective date. - Melissa Reynolds, PE, MPA, CFM - Director of Engineering & Capital Projects

**Attachments:** [2026-03-17 No Parking Zones Memo](#)  
[2026-03-17 No Parking Ordinance](#)

9. **Closed Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

- a. [26-083](#) Section 551.071(2) (Consultation with Legal Counsel) and 551.072 (Deliberation regarding the Purchase and/or Value of Real Property) of the Texas Local Government Code regarding the possible donation of property for public park purposes located on or near Kingsbury Street east of the Highway 123 Bypass in Guadalupe County, Texas. Possible action may follow in Open Session. - Jack Jones, Director of Parks and Recreation.
- b. [26-108](#) Section 551.071(2) (Consultation with Legal Counsel) regarding contemplated and/or pending litigation involving the City of Seguin. Possible action may follow in Open Session.

10. **Reconvene into Open Session and Take Action on Closed Session Items if necessary**

11. **Adjournment**

**CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 11th day of March 2026 at 3:30 p.m.

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**Kristin Mueller**  
**City Secretary**

All items on the agenda are eligible for possible discussion and action. The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.