

It's real.

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Steve Parker, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Occupancy Tax Reports for Quarter End March 31, 2024

**Date:** April 30, 2024

During the FY24 budget process, several organizations were approved for occupancy tax funding. As part of the requirement to receive funding, these organizations were to enter into a contract with the City of Seguin to delegate the use of these funds. Those contracts were approved in November at a City Council meeting. Another requirement for funding is the organizations must present quarterly reports of their activities.

Attached you will find the reports for the quarter ended March 31, 2024 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with state regulations and agreements. In Section II of each agreement, the contracts require the organizations to hold their events or functions in order to be eligible for funding. If the events or functions are not held, the funding to the civic organizations will be reduced accordingly. Over the last three quarters, Mid-Texas Symphony held the Rhapsody in Blue concert, the Sounds of the Seasons concert and Symphony Masterworks Concert. Seguin Conservation Society held a concert at the Texas Theater. In addition, Teatro de Artes de Juan Seguin held Hispanic Heritage events including De Mano a mano Artisan Market, held events during PecanFest, and held the Nocha de Gala. The Fair Association held the rodeo during the Guadalupe County Fair. Seguin Art League had their Plein Air Artfest as well as Yulefest. The Fields of Huber Ranch has held several tournaments. In addition, the Seguin Heritage Museum is based upon keeping the museum open to the public and no specific event, their requirement was just to keep the doors open to the public. They continued to stay open. Also, in their agreement, additional funding was provided to help pay for increased staffing. Each contract also stipulates that an organization cannot be reimbursed more than what they expended. I recommend funding to Mid Texas Symphony, Seguin Conservation Society, Teatro de Artes de Juan Seguin, the Seguin Heritage Museum, the Fair Association, Seguin Art League and the Fields of Huber according to their agreements for this quarter.

Please let me know if you have any further questions.

10:49 AM

04/29/24

Accrual Basis

**Seguin Conservation Society**  
**Quarterly Report for Occupancy Tax Funds**  
As of March 31, 2024

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
<b>AMBK - General Fund (#11106622)</b>								7,700.55
<b>Hotel / Motel Fund</b>								7,700.55
Check	01/01/2024	ACH	Twindeavor	WEBSITE MAINTENANCE	Advertising		40.00	7,660.55
Check	01/09/2024	1877	ERNEST URQUIZA	PRINTING FEE	Printing Expense		100.00	7,560.55
Check	01/11/2024	1892	Jerry Regalado	REPAIRS TO FIRST CHURCH	Improvements to Properties		461.52	7,099.03
Deposit	01/16/2024			Deposit	Hotel / Motel Income	820.90		7,919.93
Check	02/01/2024	ACH	Twindeavor	WEBSITE MAINTENANCE	Advertising		40.00	7,879.93
Check	02/23/2024	1879	GPS PRINTING	PRINTING EXPENSE	Printing Expense		206.00	7,673.93
Check	03/01/2024	ACH	Twindeavor	WEBSITE MAINTENANCE	Advertising		40.00	7,633.93
Deposit	03/07/2024			Deposit	Hotel / Motel Income	1,068.99		8,702.92
Check	03/25/2024	ACH	KWED / SEGUIN ...	ADVERTISING	Advertising		303.00	8,399.92
Total Hotel / Motel Fund						1,889.89	1,190.52	8,399.92
Total AMBK - General Fund (#11106622)						1,889.89	1,190.52	8,399.92
<b>TOTAL</b>						<b>1,889.89</b>	<b>1,190.52</b>	<b>8,399.92</b>

"Attachment A"

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**  
**Mid-Texas Symphony Society, Inc.**  
**FOR QUARTER ENDED March 31, 2024**

**Beginning Balance as of** 1/1/2024 **\$** 343.00  
This should equal the ending balance of the preceding quarter

**Revenues:**  
Include occupancy tax money received from City of Seguin **\$** 3,150.00

**Total Revenues:** **\$** 3,150.00

**Expenditures:**  
Include only funds spent from money received from City of Seguin.  
**These expenditures must meet requirements in Texas Tax Code Section 351.101**

**Total Expenditures:** **\$** 240.00  
This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

**Net Revenues (Expenditures)** **\$** 2,910.00

**Ending Balance as of** 3/31/2024 **\$** 3,253.00

**DISBURSEMENTS JOURNAL**  
**Mid-Texas Symphony Society, Inc.**  
**FOR QUARTER ENDED March 31, 2024**

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
			These expenditures must meet the requirements in Texas Tax Code 351.101	
12/10/2023	10101	Ismael Borrego	Musician Fees for 3 services	\$ 240.00
<b>Total Expenditures</b>				<u><u>\$ 240.00</u></u>

**Teatro De Artes De Juan Seguin**  
**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**  
**FOR 2nd QUARTER 1/1/2024 to 3/31/2024**

<b>Beginning Balance as of 1/01/2024</b>	<b>\$0.00</b>
<b>Revenues:</b>	
City of Seguin	\$ 0.00
<b>Total Revenues:</b>	<b>\$0.00</b>
<b>Expenses:</b>	
Program Coordinator	\$ 1494.66
TLU- NDG      Venue Rent    Final payment	\$ 650.00
Liability Insurance	\$ 374.58
Utilities	\$ 380.79
Artists Exhibits	\$ 176.70
Marketing, publicity	\$ 1331.41
Artists - Mariachi      Altenas	\$ 1500.00
NDG Judges	\$ 600.00
<b>Total Expenditures</b>	<b>\$ 6,508.14</b>
<b>Net Revenues (Expenditures)</b>	<b>(\$6,508.14)</b>
<b>Ending Balance as of 3/31/2024</b>	<b>(\$6,508.14)</b>

<b>DISBURSEMENTS JOURNAL</b>				
<b>Date</b>	<b>Chect #</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
2/5/2024	8009	City of Seguin	Utilities	\$347.42
2/22/2024	Bill Pay	Texas Farm Bureau	Liability Insurance	\$374.58
2/24/2024	Debit Card	Up's & Grounds	NDG Plaques	\$176.70
2/27/2024	Bill Pay	ADT Security Services	Alarm	\$33.37
2/28/2024	8034	Sulema Silva	Program Coordinator	\$629.98
3/7/2024	Debit Card	Guadalupe Printing Solution	NDG Plaques	\$468.00
3/9/2024	8040	Corina Cantu	NDG Judge	\$200.00
3/9/2024	8041	David Silva	NDG Judge	\$200.00
3/9/2024	8042	Celeste Villarreal	NDG Judge	\$200.00
3/9/2024	8043	Redspoon Productions	Videographer	\$500.00
3/9/2024	8044	Texas Lutheran U.	Venue Rent-Final	\$650.00
3/9/2024	8046	Mariachi Las Altenas	NDG Mariachi	\$1,500.00
3/15/2024	8054	Sulema Silva	Program Coordinator	\$864.68
3/18/2024	8059	Emily Holz	Photographer	\$250.00
3/29/2024	Debit Card	Guadalupe Printing Solution	Recital tickets	\$113.41
<b>Total Expenditures</b>				<b>\$6,508.14</b>

## Seguin Guadalupe County Hispanic Chamber of Commerce

971 West Court Street Seguin, Texas 78155

Phone: 830 372-3151 Fax: 830-372-9499 e-mail: [hcoc@sbcglobal.net](mailto:hcoc@sbcglobal.net)

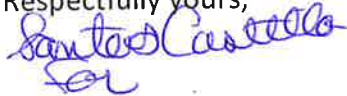
April 9, 2024

Ms. Susan Caddell  
Director of Finance  
City of Seguin  
P. O. Box 591  
Seguin, TX 78156-0591

Dear Ms. Caddell:

Enclosed herein is the Seguin Guadalupe County Hispanic Chamber of Commerce's Occupancy Tax Quarterly Report for the period ending March 31 2024, as required by the City of Seguin.

Respectfully yours,



Chritina Krueger  
Chairwoman – Board of Directors

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

FOR QUARTER ENDED: March 31, 2024

ORGANIZATION INFORMATION

Date: April 9, 2024

Name of Organization: Seguin Guadalupe County Hispanic Chamber of Commerce

Address: 971 West Court Street

City, State, Zip: Seguin, Texas 78155

Contact Person: Chritina Krueger

Contact Phone No: 830-372-3151

PROJECT OR EVENT

Name of Event or Project: There were no Occupancy funded events held in the Quarter ending March 31, 2024.

FIRST COMMERCIAL BANK

This should equal the balance of the preceding quarter.

**Account Balance as December 31 2024: \$ 2,400.74**

**Revenues**

January 2024	None	
February, 2024	NONE	
March, 2024	NONE	
<b>Total Revenues</b>		
<b>Total Combined Balance</b>		<b>\$ 2,400.74</b>

## EXPENDITURES

Include only funds spent from money received from City of Seguin.

These expenditures must meet requirements in Texas Tax Code Section 351.101

Date- 2024	Check #	Paid To	For	Amount
October				
November				
December				
<b>Total Expenditures: 0</b>				
<b>Account Balance as March 31,2024: \$ ,2400.74</b>				

This total should equal the "Total Expenditures" on the Disbursement Journal for the same Quarter.

**Post Event Report Form**

There were no events funded with Occupancy Funding during the Quarter ending March 31,2024

# QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

Seguin Heritage Museum

**FOR QUARTER ENDED 31 March 2024**

**Beginning Balance as of 1 Jan 2024 (\$3,859.)**

This should equal the ending balance of the preceding quarter.

## **Revenues:**

Include occupancy tax money received from City of Seguin

United Way Fund                      \$ 666.

City of Seguin                         \$ 4,566.

Membership/Dues                    \$1,670.

**Total Revenues: \$6,902.**

## **Expenditures:**

Include only funds spent from money received from City of Seguin.

**Must meet requirements in Texas Tax Code Sect 351.101**

***See attached printout of checks written during period.***

**Total Expenditures: \$11,425.**

This total should equal the total on the Disbursements Journal for the same quarter.

**Net Revenues less Expenditures): (\$4,523.)**

**Ending Balance as of 31 March 2024 (\$ 664.)**

0:24 AM

4/02/24

ash Basis

Heritage Museum  
Expenses by Vendor Detail

January through March 2024

Type	Date	Num	Memo	Account	Clr	Split	Original Amount	Paid Amount	Balance
<b>Angel Pest Control</b>									
Credit Card Charge	01/25/2024	CC	quarterly service	Maintenance & Repairs		Card Service ...	55.00	55.00	55.00
Total Angel Pest Control								55.00	55.00
<b>Brawner, Donna R.</b>									
Bill	01/23/2024		software	Museum Operations		Accounts Paya...	57.26	57.26	57.26
Bill	02/15/2024		software	Museum Operations		Accounts Paya...	57.26	57.26	114.52
Bill	02/15/2024		re-imbursement of Gesick ...	Museum Operations		Accounts Paya...	30.00	30.00	144.52
Total Brawner, Donna R.								144.52	144.52
<b>Centerpoint Energy</b>									
Bill	01/23/2024		Acct # 2832591-8	Utilities		Accounts Paya...	206.44	206.44	206.44
Bill	02/22/2024		Account # 2832591-8	Utilities		Accounts Paya...	210.04	210.04	416.48
Bill	03/28/2024			Utilities		Accounts Paya...	100.01	100.01	516.49
Total Centerpoint Energy								516.49	516.49
<b>Churches Fried Chicken</b>									
Credit Card Charge	01/16/2024	CC	Working lunch	Other Expenses		Card Service ...	3.02	3.02	3.02
Credit Card Charge	01/16/2024	CC	Working lunch	Other Expenses		Card Service ...	31.90	31.90	34.92
Total Churches Fried Chicken								34.92	34.92
<b>City of Seguin</b>									
Bill	03/19/2024		ONE-TIME bill credit for rep...	Museum Operations		Accounts Paya...	-97.37	-52.89	-52.89
Bill	03/19/2024		ONE-TIME bill credit for rep...	Museum Operations		Accounts Paya...	-97.37	-44.48	-97.37
Bill	01/23/2024		Water #0102-06966-001	Utilities		Accounts Paya...	138.00	138.00	40.61
Bill	01/23/2024		Electric #0102-19520-001	Utilities		Accounts Paya...	85.00	85.00	125.61
Bill	02/15/2024		Water #0102-06966-001	Utilities		Accounts Paya...	243.00	243.00	368.61
Bill	02/15/2024		Electric #0102-19520-001	Utilities		Accounts Paya...	140.00	140.00	508.61
Bill	03/19/2024		Water #0102-06966-001	Utilities		Accounts Paya...	132.00	52.89	561.51
Bill	03/19/2024		Water #0102-06966-001	Utilities		Accounts Paya...	132.00	79.11	640.61
Bill	03/19/2024		Electric #0102-19520-001	Utilities		Accounts Paya...	111.00	44.48	685.11
Bill	03/19/2024		Electric #0102-19520-001	Utilities		Accounts Paya...	111.00	66.52	751.61
Total City of Seguin								751.63	751.63
<b>DBA of Seguin</b>									
Bill	03/06/2024			Dues & Fees		Accounts Paya...	75.00	75.00	75.00
Total DBA of Seguin								75.00	75.00
<b>Debbie Armstrong</b>									
Bill	02/20/2024		Re-imbursement of operatin...	Museum Operations		Accounts Paya...	27.33	27.33	27.33
Bill	02/20/2024		Re-imbursement for mailing...	Office Supplies		Accounts Paya...	8.30	8.30	35.63
Total Debbie Armstrong								35.63	35.63
<b>Father Christmas</b>									
Credit Card Charge	01/12/2024	CC		Exhibit Expenses		Card Service ...	64.94	64.94	64.94
Total Father Christmas								64.94	64.94
<b>Guadalupe Printing Solutions</b>									
Bill	01/31/2024		Job # Walk-In Debbie	Exhibit Expenses		Accounts Paya...	4.80	4.80	4.80
Bill	01/31/2024		Job # 11484	Exhibit Expenses		Accounts Paya...	10.98	10.98	15.78
Bill	03/06/2024		Job # 11707	Exhibit Expenses		Accounts Paya...	7.68	7.68	23.46
Bill	03/06/2024		Job # 11656	Museum Operations		Accounts Paya...	122.10	122.10	145.56
Bill	03/06/2024		Job # 11579	Museum Operations		Accounts Paya...	50.40	50.40	195.96
Bill	03/13/2024		Job # 11780	Museum Operations		Accounts Paya...	25.20	25.20	221.16
Bill	03/28/2024		Job # 11810	Museum Operations		Accounts Paya...	34.40	34.40	255.56
Bill	01/31/2024		Job # 9289-L	Photo Prints		Accounts Paya...	41.20	41.20	296.76
Bill	03/06/2024		Job # Walk-in	Photo Prints		Accounts Paya...	4.00	4.00	300.76
Total Guadalupe Printing Solutions								300.76	300.76
<b>HEB</b>									
Credit Card Charge	02/01/2024	CC	food for party for Smokey's ...	Other Supplies		Card Service ...	61.37	61.37	61.37
Total HEB								61.37	61.37
<b>INTUIT</b>									
Check	01/31/2024	debit	debit	Miscellaneous		First Commerci...	0.24	0.24	0.24
Credit Card Charge	01/18/2024	CC	Payroll	Museum Operations		Card Service ...	42.64	42.64	42.88
Deposit	01/31/2024		Deposit TO VERIFY ACCO...	Other Income		First Commerci...	-0.07	-0.07	42.81
Deposit	01/31/2024		debit	Other Income		First Commerci...	-0.17	-0.17	42.64
Total INTUIT								42.64	42.64
<b>Kimberly A. Illhardt CPA, LLC</b>									
Bill	03/13/2024		Professional Services Inv #...	Accounting		Accounts Paya...	100.00	100.00	100.00
Total Kimberly A. Illhardt CPA, LLC								100.00	100.00
<b>Office Depot</b>									
Credit Card Charge	01/02/2024	CC	Office Supply	Office Supplies		Card Service ...	17.44	17.44	17.44
Credit Card Charge	01/09/2024	CC	Office Supply	Office Supplies		Card Service ...	116.25	116.25	133.69
Total Office Depot								133.69	133.69

Heritage Museum  
Expenses by Vendor Detail  
January through March 2024

Type	Date	Num	Memo	Account	Clr	Split	Original Amount	Paid Amount	Balance
<b>Parker Lumber</b>									
Credit Card Charge	01/12/2024	CC	Flapper for upstairs mens r...	Maintenance & Repairs		Card Service ...	8.11	8.11	8.1
Total Parker Lumber								8.11	8.1
<b>Reimers, Preston</b>									
Bill	01/17/2024			Cleaning		Accounts Paya...	100.00	100.00	100.0
Total Reimers, Preston								100.00	100.0
<b>Rogers, Hope</b>									
Bill	01/03/2024	3063	Cleaning inteior of Museum...	Cleaning		Accounts Paya...	175.00	175.00	175.0
Bill	01/31/2024		Cleaning inteior of Museum...	Cleaning		Accounts Paya...	175.00	175.00	350.0
Bill	02/29/2024		Cleaning inteior of Museum...	Cleaning		Accounts Paya...	175.00	175.00	525.0
Total Rogers, Hope								525.00	525.0
<b>Rosie's Pizza</b>									
Credit Card Charge	01/10/2024	CC	Working Lunch	Other Expenses		Card Service ...	29.98	29.98	29.9
Total Rosie's Pizza								29.98	29.9
<b>Seguin Conservation Society</b>									
Bill	03/14/2024		Annual Dues	Dues & Fees		Accounts Paya...	150.00	150.00	150.0
Total Seguin Conservation Society								150.00	150.0
<b>Seguin DBA</b>									
Bill	02/27/2024		Margarita Madness	Advertising		Accounts Paya...	15.00	15.00	15.0
Total Seguin DBA								15.00	15.0
<b>Seguin Gazette-Enterprise</b>									
Bill	01/03/2024	3064	1 year newspaper subscrip...	Office Supplies		Accounts Paya...	99.00	99.00	99.0
Total Seguin Gazette-Enterprise								99.00	99.0
<b>SEGUIN GUADALUPE HERITAGE MUSEUM</b>									
Credit Card Charge	01/31/2024	CC	Square Training	Miscellaneous		Card Service ...	0.50	0.50	0.5
Total SEGUIN GUADALUPE HERITAGE MUSEUM								0.50	0.5
<b>Solis Building Specialties</b>									
Bill	03/28/2024		Balcony Repeirs	Repairs - Special		Accounts Paya...	1,593.00	1,593.00	1,593.0
Total Solis Building Specialties								1,593.00	1,593.0
<b>Spectrum Business</b>									
Credit Card Charge	01/14/2024	CC		Telephone/Internet		Card Service ...	78.27	78.27	78.2
Credit Card Charge	02/12/2024	CC		Telephone/Internet		Card Service ...	78.27	78.27	156.5
Total Spectrum Business								156.54	156.5
<b>State Farm</b>									
Bill	01/23/2024		Bldg insurance account # 1...	Insurance		Accounts Paya...	639.16	639.16	639.1
Bill	02/27/2024		Bldg insurance account # 1...	Insurance		Accounts Paya...	639.16	639.16	1,278.3
Bill	03/28/2024		Bldg insurance account # 1...	Insurance		Accounts Paya...	865.66	865.66	2,143.9
Total State Farm								2,143.98	2,143.9
<b>Susan Sulaica</b>									
Bill	01/03/2024	3065	Contract Labor Ending 12/3...	Contract Labor		Accounts Paya...	808.00	808.00	808.0
Check	02/01/2024	3074		Wages		First Commerci...	1,071.26	1,071.26	1,879.2
Check	03/08/2024	3082		Wages		First Commerci...	1,157.57	1,157.57	3,036.8
Total Susan Sulaica								3,036.83	3,036.8
<b>Visco, Adrian</b>									
Bill	03/13/2024		2nd round Historical Plaque...	Fundraiser Expenses		Accounts Paya...	1,250.00	1,250.00	1,250.0
Total Visco, Adrian								1,250.00	1,250.0
<b>VOIDED Check</b>									
Check	03/07/2024	3085		Wages		First Commerci...	0.00	0.00	0.0
Total VOIDED Check								0.00	0.0
<b>TOTAL</b>								<b>11,424.53</b>	<b>11,424.5</b>

**QUARTERLY REPORT FOR:**

**GUADALUPE COUNTY FAIR ASSOCIATION**

**FOR QUARTER ENDED: March 31, 2024**

**Beginning Balance as of January 1, 2024:**

**\$2,852.38**

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from City of Seguin

Deposit: City of Seguin	\$8,925.00	
Interest	<u>\$4.62</u>	
<b>Total Revenues:</b>		<b>\$8,929.62</b>

**Expenditures:**

Include only funds spent from money received from City of Seguin

**These expenditures must meet requirements in Texas Tax Code Section 351.101**

<b>Total Expenditures:</b>	<u>\$0.00</u>
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This total should equal the "Total Expenditures"  
on the Disbursements Journal for the same quarter

**Net Revenues (Expenditures):**

**\$8,929.62**

**Ending Balance as of March 31, 2024**

**\$11,782.00**

QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

LULAC

FOR QUARTER ENDED MARCH 31, 2024

Beginning Balance as of JAN 1, 2024

\$ 25.07

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from City of Seguin

- 0 -

**Total Revenues:**

\$ 25.07

**Expenditures:**

Include only funds spent from money received from City of Seguin.

**These expenditures must meet requirements in Texas Tax Code Section 351.101**

**Total Expenditures:**

This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

- 0 -

**Net Revenues (Expenditures)**

\$ 25.07

Ending Balance as of MARCH 31, 2024

\$ 25.07

## DISBURSEMENTS JOURNAL

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
			These expenditures must meet the requirements in Texas Tax Code 351.101	\$ 0.00

**Total Expenditures**

\$ 0.00

"Attachment A"

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**

Seguin Art League  
**FOR QUARTER ENDED** March 31, 2024

**Beginning Balance as of** 1/1/24  
**This should equal the ending balance of the preceding quarter**

886.62

**Revenues:**  
**Include occupancy tax money received from City of Seguin**

1,417.50

**Total Revenues:**

1,417.50

**Expenditures:**  
**Include only funds spent from money received from City of Seguin.**  
**These expenditures must meet requirements in Texas Tax Code Section 351.101**

Transfer Out - 50.00  
KWED - Yulefest Ads 75.00  
Seguin Gazette - Yulefest Ads 198.90

**Total Expenditures:**

323.90

**This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.**

**Net Revenues (Expenditures)**

1,093.60

**Ending Balance as of**

3/31/24

1,980.22

## DISBURSEMENTS JOURNAL

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
These expenditures must meet the requirements in Texas Tax Code 351.101				

1-12-24	#125	Seguin Gazette		198.90
				75.00
1-12-24	#126	KWED		

Transfer Out

1-12-24 City of Seguin Deposited

Reimb for Art + Wine Walk

to the HDT FundSAIC in the 4th

Qtr 2023 The money was transferred to the  
Operating Account in the  
1st Qtr 2024.

50.00

**Total Expenditures**

323.90

## QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

*The Field at Huber Ranch*

FOR QUARTER ENDED: 3/31/2024

Beginning Balance as of 1/1/2024

-\$791.46

This should equal the ending balance of the preceding quarter

### Revenues:

\$10,200.00

Include occupancy tax money received from City of Seguin

### Total Revenues:

\$10,200.00

### Expenditures:

Include only funds spent from money received from City of Seguin

These expenditures must meet requirements in Texas Tax Code Section 351.101

### Total Expenditures:

\$10,899.88

This total should equal the "The Total Expenditures" on the  
Disbursement Journal for the same quarter

### Net Revenues (Expenditures)

-\$699.88

Ending Balance as of 3/31/2024

-\$1,491.34

Quarterly Occupancy Tax Report Form  
The Fields At Huber Ranch LLC  
Quarter Ending 3/31/2024

Date	Invoice #	Payee	Description	Amount
January through March, 2024	722540, 723630, 724661, 725562, 727226, 728999, 729890, 730652, 731735	Monarch Trophy Studio	Promotional/Advertising	\$4,900.82
2/1/2024	2919	BWI	Field Maintenance/Upkeep	\$717.70
3/22/2024	18372315	BWI	Field Maintenance/Upkeep	\$717.70
3/11/2024	1065812601	TruGreen	Field Maintenance/Upkeep	\$810.09
3/24/2024	2905	Mariela Martinez	Field Maintenance/Upkeep	\$420.00
3/8/2024	2942	Mariela Martinez	Field Maintenance/Upkeep	\$447.00
3/5/2024	2939	Johnny Guerrero	Field Maintenance/Upkeep	\$950.00
3/25/2024	8046024035	Ranch Wireless	Promotional/Advertising	\$269.85
3/7/2024	1055	NCS Awards	Promotional/Advertising	\$212.70
3/15/2024	7448	NCS Awards	Promotional/Advertising	\$330.19
2/6/2024	4058	Whittley Landscape	Field Maintenance/Upkeep	\$1,123.83
Total Expenditures				\$10,899.88