

AN ORDINANCE AMENDING THE FISCAL YEAR 2016 GENERAL FUND BUDGET OF THE CITY OF SEGUIN, TEXAS.

NOW, THEREFORE, BE IT ORDAINED THAT THE FISCAL YEAR 2016 GENERAL FUND BUDGET OF THE CITY OF SEGUIN, TEXAS, IS AMENDED AS FOLLOWS:

**General Fund**

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 10,294	General Fund Finance Department Salaries 001-1200-110100	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
\$ 783	General Fund Finance Department Payroll Taxes 001-1200-121000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
\$ 1,802	General Fund Finance Department Retirement 001-1200-122000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
\$ 1,455	General Fund Finance Department Health Insurance 001-1200-123000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
\$ 198	General Fund Finance Department Workers' Compensation 001-1200-124000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
\$ 3,500	General Fund Finance Department Minor Tools and Equipment 001-1200-618000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000

Reason requested: In the management letter from our auditors this year, they suggested we designate an overall Grants Compliance Manager. In the past, this function has not been a full time position. Over the past twelve months, the City has either applied for or been awarded over \$20 million in grants. Usually, each of these grants has very different and specific requirements. This amendment would fund ½ of a position of a Grants Coordinator. The other ½ will be funded through the Utility Fund beginning mid-April.

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 1,500	General Fund Planning Department Minor Tools and Equipment 001-2100-618000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
Reason requested:	There have been some instances when our Code Compliance Officer may have to visit a location that have produced some safety issues. In these situations, it would have been beneficial for our officer to be equipped with a radio that he can contact the Police Department directly. This amendment would appropriate funds for the purchase of a radio for the Code Compliance Officer.	

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 55,881	General Fund Non-Departmental Transfers to General Fund Retirement Fund 001-9000-829100	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
Reason requested:	Each year at the end of our fiscal year, we look to see if there are available funds that we may have left in our budget in the Retirement line items. This amount is then transferred to a retirement fund to allow us to make additional payments to TMRS in order to buy down our retirement liability. This amendment would appropriate that amount left in our FY 2015 budget that was not spent.	

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$1,552,806	General Fund Non-Departmental Transfers to General Fund Capital Projects 001-9000-823600	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
Reason requested:	To transfer funds to General Fund Capital Projects to fund additional projects or additional funding toward current projects included in the individual amendment descriptions.	

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**2013 Certificates of Obligation**

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 56,805	2013 Certificates of Obligation Capital Outlay Improvements other than Building 003-9000-703000	2013 Certificates of Obligation Non-Departmental Use of Fund Balance 003-9800-970000
Reason requested:	In FY 2015, TXDOT closed out the project for the IH 10 access road project. When they closed it out, the City was given a refund. This amendment is to appropriate these additional funds toward the engineering for Tor Drive from remaining funds in the 2013 Certificates of Obligation Bonds.	

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## General Fund Capital Project

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 344,657	General Fund Capital Projects Capital Outlay Streets Maintenance 036-9000-703000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	Each year, at the end of our fiscal year, we look to see if there are available funds that we may have left in our budget in the Streets Maintenance line item within the Public Works Department. This amount is then transferred to our General Fund Capital Projects Fund to allow us to appropriate additional funds towards our streets maintenance program. At the end of FY 2015, \$69,657 of funds remained out of the \$246,000 that was budgeted, but was not spent. In addition, staff is recommending another \$275,000 be added to that amount for this the streets maintenance program. \$75,000 will be utilized on Sutherland Springs Road in order to overlay the road in partnership with SSLGC and \$55,000 toward clearing the major drainage ditch parallel to the Union Pacific railroad tracks. This amendment appropriates additional funds for this project.	

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 30,000	General Fund Capital Projects Capital Outlay Police Motorcycle 036-9000-707100	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: When Officer Guerrero was injured in a motorcycle accident in 2014, the motorcycle was a total loss. The other party's insurance reimbursed the City \$19,244 for the motorcycle in FY 2015. This amendment transfers that reimbursement and appropriates additional funds for the replacement of this motorcycle.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 150,000	General Fund Capital Projects Capital Outlay Asphalt Zipper 036-9000-706200	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: The City Council approved the purchase of an Asphalt Zipper at the February 16, 2016 City Council meeting. This amendment appropriates funds for the purchase of this equipment.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 90,595	General Fund Capital Projects Capital Outlay Drainage Improvement Projects 036-9000-703000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 74,405	General Fund Capital Projects Capital Outlay Nolte Street Parking 036-9000-703000	General Fund Capital Projects Non-Departmental Use of Fund Balance 036-9800-970000

Reason requested: During the FY 2016 budget process, \$100,000 was budgeted to address some drainage problems throughout the City. In FY 2014, the City sold the Matthies House. The City Council approved using these funds for the parking lot and irrigation off of Nolte Street. The remainder of the funds from the sale is \$74,405. This amendment is to appropriate additional funds for drainage improvements. These funds will be used on projects on Elley Street, Spanish Oak, Nolte Street and River Oak Drive.

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 100,000	General Fund Capital Projects Professional Services Sidewalk Transition Plan 036-9000-320500	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: During the City Council streets workshop held with City Council on February 9, 2016, staff discussed the need for a sidewalk transition plan for the City. This amendment would increase the appropriation for this project. Currently, there is \$50,000 budgeted in this project.

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 150,000	General Fund Capital Projects Professional Services Transportation Plan 036-9000-320500	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: The City of Seguin's Comprehensive Plan conducted several years ago included a thoroughfare plan. With all the development and growth occurring, staff recommends a more detailed plan, or transportation plan be developed. Along with this plan, the development of a Street Impact Fee will also be reviewed. This amendment appropriates funds for these two projects.

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 400,000	General Fund Capital Projects Capital Outlay Police Vehicles 036-9000-707100	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: Each year, the City replaces at least seven police vehicles a year. Staff has successfully continued this program by recommending each year through a mid-year budget amendment, to appropriate funds for the next fiscal year's purchase. This amendment would appropriate funds for the purchase of police vehicles for FY 2017.

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 100,000	General Fund Capital Projects Capital Outlay Police Department Parking 036-9000-701000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: The Police Department is in need of expanding their parking lot. The "spill-over" parking is currently being done across Sanders Street in the funeral home parking lot. Some properties around the Police Station have been identified as a possible site for a future parking lot. This amendment is to appropriate funds for the purchase of property on Medlin Street for the expansion of the Police Department parking lot.

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 25,000	General Fund Capital Projects Capital Outlay Truck Route Signage 036-9000-703000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	Staff will be taking the truck route plan recommendation to City Council within the next several months. Once the route has been approved by TXDOT and by City Council, signage will need to be erected. This amendment is to appropriate funds to provide for TXDOT signage in order to implement the truck route plan.	

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 2,750	General Fund Capital Projects Capital Outlay Diagnostic Scan Tool 036-9000-706500	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	During the FY 2016 budget process, only one-half of the cost of a diagnostic scan tool was budgeted for vehicle maintenance. ½ of the funding will be coming from General Fund and the other ½ from the Utility Fund. This amendment is to increase appropriation for this purchase.	

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 18,000	General Fund Capital Projects Capital Outlay Walnut Branch Hike and Bike Trail 036-9000-703000	General Fund Capital Projects Non-Departmental Transfers from General Fund 036-391010
Reason requested:	Additional work was needed to occur in order to complete the Walnut Branch Hike and Bike Trail. Please refer to the memo provided in an earlier agenda item relating to the additional work needed. This amendment is to appropriate additional funds for the project.	

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 88,546	General Fund Capital Projects Capital Outlay Walnut Branch Hike and Bike Trail 036-9000-703000	General Fund Capital Projects Non-Departmental Transfers from General Fund 036-391010
Reason requested:	In order to address severe erosion that occurred during the October 2015 heavy rains and minimize additional future erosion, staff is recommending work be done around the Convent Street Pedestrian Bridge and the historic stairway, which is not part of the original Corps of Engineer Eco-System Restoration Project. Please refer to the memo provided in an earlier agenda item relating to this additional work needed. This amendment is to appropriate additional funds for the project.	

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 53,258	General Fund Capital Projects Capital Outlay Downtown Lighting 036-9000-703000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: During the March 1, 2016 City Council meeting, City Council approved to keep Central Park and the Courthouse lit with LED lighting year round. This amendment provides for ½ of the cost to purchase and install these lights. The other ½ is being funded out of Utility Fund.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 37,134	General Fund Capital Projects Capital Outlay Nolte Street Parking 036-9000-703000	General Fund Capital Projects Non-Departmental Use of Fund Balance 036-9800-970000

Reason requested: In FY 2014, the City sold the Matthies House. The City Council approved using these funds for the parking lot and irrigation off of Nolte Street. The irrigation project was completed earlier this year. This amendment is to appropriate the funds from the sale for the parking and irrigation project.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 883,510	General Fund Capital Projects Capital Outlay Vaughan/San Antonio Street Sidewalks 036-9000-703000	General Fund Capital Projects State/Federal Government Grants MPO Funding 036-334035

Reason requested: The City has been awarded MPO funding for the Vaughan/San Antonio Street Sidewalks. The City's match is being funded out of the remaining funds for Park West, which is already budgeted for, and bond proceeds from the 2016 Certificates of Obligation, which is included later in these amendments. This amendment appropriates the MPO funding portion of the grant.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 150,000	General Fund Capital Projects Capital Outlay Coliseum Reroof 036-9000-702500	General Fund Capital Projects Non-Departmental Transfers from Occupancy Tax Fund 036-391060

Reason requested: During the FY 2016 budget process, City Council approved \$150,000 be transferred out of the Occupancy Tax Fund for the Coliseum reroof project. Funds were budgeted in the Occupancy Tax Fund to transfer to the General Fund Capital Projects, but the receipt of the funds were not budgeted in General Fund Capital Projects. This amendment allows for the receipt of the funds and the appropriation towards this project.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 12,320	General Fund Capital Projects Contributions Fix-it/Façade Program 036-9000-819700	General Fund Capital Projects Intragovernmental Transfers Transfers from Occupancy Tax Fund 036-391060

Reason requested: Each year, at the end of our fiscal year, we look to see if there are available funds that we may have left in our budget for the Fix-It Façade Program within the Occupancy Tax Fund. This amount is then transferred to our General Fund Capital Projects Fund to allow us to appropriate additional funds towards this program. This amendment would appropriate that amount left in our FY 2015 budget that was not spent.

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<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$1,200,000	General Fund Capital Projects Capital Outlay Animal Services Facility 036-9000-702000	General Fund Capital Projects Intragovernmental Transfers Transfers from CPS Agreement Fund 036-391051
Reason requested:	When City Council approved the issuance of the 2016 General Obligation Bonds, they also approved staff's recommendation to use some funds out of the CPS Agreement Fund towards the construction costs of the Animal Services Facility. This amendment would allow for the receipt and appropriation of these funds.	

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### **CPS Agreement Fund**

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$1,200,000	CPS Agreement Fund Intergovernmental Transfers Transfers to General Fund Capital Projects 051-9000-823600	CPS Agreement Fund Non-Departmental Use of Fund Balance 051-9800-970000
Reason requested:	When City Council approved the issuance of the 2016 General Obligation Bonds, they also approved staff's recommendation to use some funds out of the CPS Agreement Fund towards the construction costs. This amendment would allow for the transfer of funds for a portion of the funding for the new Animal Services Facility.	

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### **2016 Certificates of Obligation Bond Fund**

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$2,390,000	2016 Certificates of Obligation Bonds Capital Outlay Animal Services Facility 053-9000-702000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$1,620,000	2016 Certificates of Obligation Bonds Capital Outlay South River Street and Drainage Project 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$1,200,000	2016 Certificates of Obligation Bonds Capital Outlay Eighth Street/Rio Nogales Street Construction 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$ 652,378	2016 Certificates of Obligation Bonds Capital Outlay Vaughan/San Antonio Street Sidewalks 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$ 580,000	2016 Certificates of Obligation Bonds Capital Outlay Fire Truck 053-9000-707100	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000

\$ 500,000	2016 Certificates of Obligation Bonds Capital Outlay Fairgrounds Improvements 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$ 500,000	2016 Certificates of Obligation Bonds Capital Outlay Heideke Street North of IH10 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$5,000,000	2016 Certificates of Obligation Bonds Capital Outlay Street Improvements 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000
\$ 407,622	2016 Certificates of Obligation Bonds Capital Outlay Contingency 053-9000-703000	2016 Certificates of Obligation Bonds Long-Term Debt Proceeds Bond Proceeds 053-393000

Reason requested: Bond proceeds from the 2016 General Obligation Bonds were received on February 17, 2016. This amendment allows for the receipt of the bond proceeds and the appropriation to the approved projects.

**Retirement Fund-General**

<b>Amount</b>	<b>Increase:</b>	<b>Increase:</b>
\$ 55,881	Retirement Fund-General Non-Departmental TMRS Liability Buy-Down 091-9000-122100	Retirement Fund-General Intragovernmental Transfers Transfers from General Fund 091-391010
\$ 55,931	Retirement Fund-General Non-Departmental TMRS Liability Buy-Down 091-9000-122100	Retirement Fund-General Non-Departmental Use of Fund Balance 091-9800-970000

Reason requested: Each year at the end of our fiscal year, we look to see if there are available funds that we may have left in our budget in the Retirement line items. This amount is then transferred to a retirement fund to allow us to make additional payments to TMRS in order to buy down our retirement liability. This amendment would appropriate that amount left in our FY 2015 budget that was not spent. In addition, it also appropriates the use of the current balance in this fund to also assist in buying down the retirement liability.

The Council finds that these budget adjustments are required because of changes and unforeseen conditions that could not have been anticipated in the original budget.

This ordinance shall become effective and applicable on the date of its approval and passage.

PASSED ON FIRST READING BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 1<sup>st</sup> day of March, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 15<sup>th</sup> day of March, 2016.

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Don Keil, Mayor

ATTEST:

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Thalia Stautzenberger, City Secretary