

MEMORANDUM

To: Mayor Donna Dodgen and Seguin City Council
Steve Parker, Seguin City Manager

From: Kyle Kramm, Main Street & CVB Director

Through: Rick Cortes, Seguin Deputy City Manager

Subject: License Agreement - Dumpster

Date: December 7, 2020

With limited alleys within Seguin's downtown historic district, waste management can be difficult. Most businesses in downtown are forced to have their trash receptacle in front of their building, leading to an often-unwelcoming experience for visitors and locals.

With the addition of Burnt Bean BBQ to downtown Seguin at 108 South Austin Street, staff have been in discussions with the business owner and property owner on addressing their waste management needs. To avoid the addition of eight to 12 totes on the sidewalks along Camp Street, staff is proposing to enter into a license agreement with the property owner to construct a 12' by 12' dumpster enclosure in the City's parking lot at the southeast corner of Camp and Donegan Street. See exhibit A for the location of the proposed enclosure.

Pursuant to the proposed agreement, the property owner will construct a dumpster enclosure that meets the design requirements of the Historic Preservation & Design Commission, pay an annual lease of \$300 to the City and be responsible for any maintenance of the enclosure. The property owner will also provide the City with a \$1 million liability insurance policy.

As the property owner owns multiple buildings in downtown, other businesses and downtown residents might have access to the dumpster. The property owner can also sublease with other businesses in downtown if there is space in the dumpster, leading to additional totes being removed from the sidewalk.

Staff respectfully requests approval of the attached resolution.