



It's real.

Meeting Agenda

City Council

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Tuesday, January 21, 2020

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Mayor Don Keil**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Consent Agenda**
  - a. [20-010](#)  
City Council Minutes of January 7, 2020  
**Attachments:** [CityCouncilMeetingMinutes.1-7-2020](#)
  - b. [ZC-21-19](#)  
Ordinance on second reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 1069 E. Walnut Street, Property ID 33970 (ZC 21-19)  
**Attachments:** [Staff Memo ZC 21 19](#)  
[ZC 21-19 Ordinance.docx](#)  
[ZC 21-19 PZ Commission Report & Agenda Packet.pdf](#)  
[ZC2119\\_ ExhibitA\\_CC.pdf](#)

**c. [ZC-22-19](#)**

Ordinance on second reading to consider a Zoning Change from Neighborhood Commercial (NC) to Commercial (C) for property located at the NW corner of SH 46 & FM 725, Property ID 58238 (ZC 22-19)

**Attachments:** [Staff Memo ZC 22 19](#)  
[ZC 22-19 Ordinance.docx](#)  
[ZC-22-19 PZ Commission Report & Agenda Packet.pdf](#)  
[ZC2219\\_ ExhibitA\\_CC.pdf](#)

**d. [20-007](#)**

Ordinance on second reading to consider Annexation into the Seguin City Limits on the request of the property owner for an area of land located on Cordova Rd, being approximately 88.78 acres of land in Guadalupe County, Texas and in the Seguin ETJ; and declaring an effective date

**Attachments:** [Staff Memo VAN 121919 Cordova](#)  
[Annex Ordinance Cordova van12 19 19](#)  
[Exhibit A Survey for 29+ acres](#)  
[Exhibit B Survey for 59+ acres](#)  
[Exhibit C Survey for Cordova Rd](#)

**e. [20-008](#)**

Ordinance on second reading amending the Code of Ordinances, Section 46, Article VII- Junked, Wrecked, or Dismantled Vehicles; providing for an effective date, publication, and severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinance

**Attachments:** [CC Memo Junked Vehicles amendments January 2020](#)  
[CC Ordinance Junked Vehicles Jan 2020](#)

**7. Action Items - Discussion and Possible Motion to Approve****a. [20-022](#)**

Bids relating to the Sale of Obligations designated as "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020"; consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets, Inc.

**Attachments:** [Exhibit A](#)  
[Exhibit B](#)  
[Seguin CO Pres 1.21.2020 CO&USRB](#)

**b.**     [20-023](#)

Bids relating to the Sale of Obligations designated as "City of Seguin, Texas Utility System Revenue Bonds, Series 2020"; consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets, Inc.

**Attachments:**   [Exhibit A](#)  
                          [Exhibit B](#)

**c.**     [20-024](#)

Ordinance authorizing the issuance of "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020"; and other matter incident and related thereto - Duane Westerman, SAMCO Capital Markets, Inc.

**Attachments:**   [Memo to City Council for Authorization to Issue COs January.docx](#)  
                          [Exhibit A](#)  
                          [Exhibit B](#)  
                          [Ordinance \(Certificates of Obligation\)](#)

**d.**     [20-025](#)

Ordinance by the City Council of the City of Seguin, Texas authorizing the issuance of "City of Seguin, Texas Utility System Revenue Bonds, Series 2020"; providing for the payment of the principal of and interest on the bonds, together with certain currently outstanding obligations, by a first and prior lien on and pledge of the net revenues of the system; and providing for an effective date - Duane Westerman, SAMCO Capital Markets, Inc.

**Attachments:**   [Memo to City Council for Authorization to Issue URBs.docx](#)  
                          [Exhibit A](#)  
                          [Exhibit B](#)  
                          [Ordinance \(Utility System\)](#)

**e.**     [20-039](#)

Amended Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to act as the Authorized Official in all matters in connection with the Office of the Attorney General Victim Services Division for the 2020-2021 Victim Coordinator and Liaison Grant 2098515; providing an effective date - Kathy Wood, Grants Coordinator

**Attachments:**   [01-21-20 City Council MEMO to change Authorized Official VCLG](#)  
                          [01-21-20 City Council RESOLUTION to change Authorized Official-VCLG](#)

**f.**     [20-050](#)

Resolution authorizing the award of an annual contract for the purchase of water and wastewater treatment chlorine - Twila Wood, Purchasing Manager

**Attachments:**   [Chlorine Contract. Council Memo 2020](#)  
                          [Chlorine.Resolution](#)

g. [20-035](#)

Resolution authorizing the purchase of primary cable for Electric Utilities; and declaring an effective date - Clarence Smith, Director of Electric Utilities

**Attachments:** [Agenda Item Memo. Primary cable](#)  
[Bid Tab.Primary Cable. TF-2020-13](#)  
[Resolution.](#)

h. [20-005](#)

Resolution authorizing the City Manager to execute the 2020 Main Street Agreement with the Texas Historical Commission for Seguin to remain a "Sustaining" Main Street Community; and providing an effective date - Kyle Kramm, Main Street & CVB Director

**Attachments:** [TMS Program Council Memo 2020](#)  
[Resolution approving 2020 Main Street Agreement](#)  
[2020 Seguin Contract](#)  
[2020 National Accredited Member Sublicense Form FINAL](#)  
[2020 TMSP Invoice - Seguin](#)

i. [20-002](#)

Resolution authorizing the City Manager to enter into a Park Development Agreement with Pulte Homes of Texas, LP regarding the proposed Lily Springs Subdivision; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**Attachments:** [Memo regarding Private Parkland Dedication Agreement for Lily Springs](#)  
[Resolution approving Park Agreement with Corridor Advertising for Ridge View |](#)  
[Park Development Agreement for Lily Springs](#)  
[Lily Springs Subdivision Preliminary Plat-APPROVED 05.14.19](#)  
[Lily Springs Parks Plan Concept](#)

j. [20-018](#)

Resolution approving a Capital Improvement Agreement with SA Kosta Browne, Ltd for the oversizing of a sanitary sewer line from a manhole near the southeast intersection of Cordova Road and Highway 46 to a manhole on the north side of Cordova Road east of Highway 46; authorizing the City Manager to execute the Agreement; and declaring an effective date - Andy Quittner, City Attorney

**Attachments:** [Council Memorandum - Capital Improvement Agreement - SA Kosta Browne](#)  
[Resoltion approving a Capital Improvement Agreement with SA Kosta Browne](#)  
[Oversize Agreement Lily Springs](#)  
[\(2a\) 191113\\_Lily Springs Offsite Sewer OPC - Oversize by City](#)  
[\(2b\) 191113\\_Lily Springs Offsite Sewer OPC - Developer](#)  
[Insurance Exhibit 3](#)

k. [20-041](#)

Resolution to review City of Seguin Investment Policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

**Attachments:** [Policy Modifications memo-2020.doc](#)  
[Investment Policy Review Resolution 2020.doc](#)  
[City of Seguin Investment Policy 2020.doc](#)

l. [20-042](#)

Resolution to review and adopt the list of brokers/dealers authorized to engage in investment transactions with the City of Seguin - Susan Caddell, Director of Finance

**Attachments:** [Approval of Brokers List memo 2020.docx](#)  
[City of Seguin Resolution Broker list 2020.doc](#)

m. [20-043](#)

Resolution to review Seguin Economic Development Corporation (SEDC) investment policy and approve modifications to said policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

**Attachments:** [City Policy Modifications Approval memo-2020.doc](#)  
[City Council resolution 2020.doc](#)  
[SEDC resolution 2020-01.pdf](#)  
[SEDC Investment Policy 2020.doc](#)

8. **Acknowledgment of Bills**a. [20-011](#)

Check Report: January 1, 2020 through January 16, 2020

**Attachments:** [Check Report \(8\)](#)

9. **Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Andrew Quittner, City Attorney

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 16th day of January 2020 at 3:30 p.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.