

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Bruce Allen, Golf Course General Manager

Through: Rick Cortes, Deputy City Manager

Subject: Golf Course Architectural Service Proposal

Date: February 28, 2023

On November 29, 2022, proposals were opened for architectural services for the renovation of Starcke Park Golf Course. A committee composed of Council Member Mark Herbold, Grants Coordinator Kathy Woods, Golf Pro Aaron Krause, Advisory Board member Eric Aufderhaar, and I reviewed the proposals and selected Ross Golf Design, LLC for the architectural design and construction oversight of the golf course renovation project. On January 17th the City Council passed a resolution selecting Ross Golf Design, LLC as the most qualified firm and authorized the City Manager to negotiate fees and terms with them.

At the request of the City of Seguin, Ross Golf Design, LLC has prepared a professional architectural services proposal for the design, preparation of construction documents, bidding administration, and construction administration for the renovation of Starcke Park Golf Course. Services will be provided in accordance with the Design Services Proposal (dated February 27, 2023) executed by the City and Ross Golf Design LLC. The cost for the proposal is \$695,000 and will be covered by funds from the American Rescue Plan Act.

Staff recommends approval of the proposed resolution authorizing the City Manager to enter into a contract with Ross Golf Design, LLC for these services. Staff will be available to answer any questions at the Tuesday March 7th City Council Meeting.