

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Budget Amendment

Date: April 15, 2020

Attached you will find a budget amendment for the Utility Fund. This amendment is needed to provide funding for the City's contribution towards the repair and replacement of the HVAC at Building 1 at Central Texas Technology Center.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.