

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Melissa Reynolds, P.E., MPA, CFM, City Engineer

Through: Rick Cortes, Deputy City Manager

Subject: Resolution authorizing the City Manager to execute a contract amendment with SSC Signs and Lighting in the amount of \$109,856.02 for the Wayfinding Signs Project; and declaring an effective date.

Date: May 20, 2025

Historical Background

On February 19, 2019, Resolution 19-061 awarded a contract to SSC Signs and Lighting (SSC) for 37 signs in order to provide directional signs that would assist visitors in finding popular attractions around the City of Seguin.

City staff collaborated across departments to ensure the completion of the Wayfinding Signs Project. Vision for the project was brought forward by the Convention and Visitors Bureau. Technical review, constructability, and TxDOT coordination and permitting were performed by the Capital Projects | Engineering Department. Additional reviews are being performed by the Planning Department in concurrence with the City's Sign Ordinance.

Action Requested

Authorization of this contract amendment is required due to material price increases since the award of this contract in 2019. The original contract award was \$144,563.71 and the remaining budget is \$143,028.90. The contract amendment will include a cost increase of \$109,856.02. The total project cost is \$252,884.92.

Procurement Methodology & Funding Source

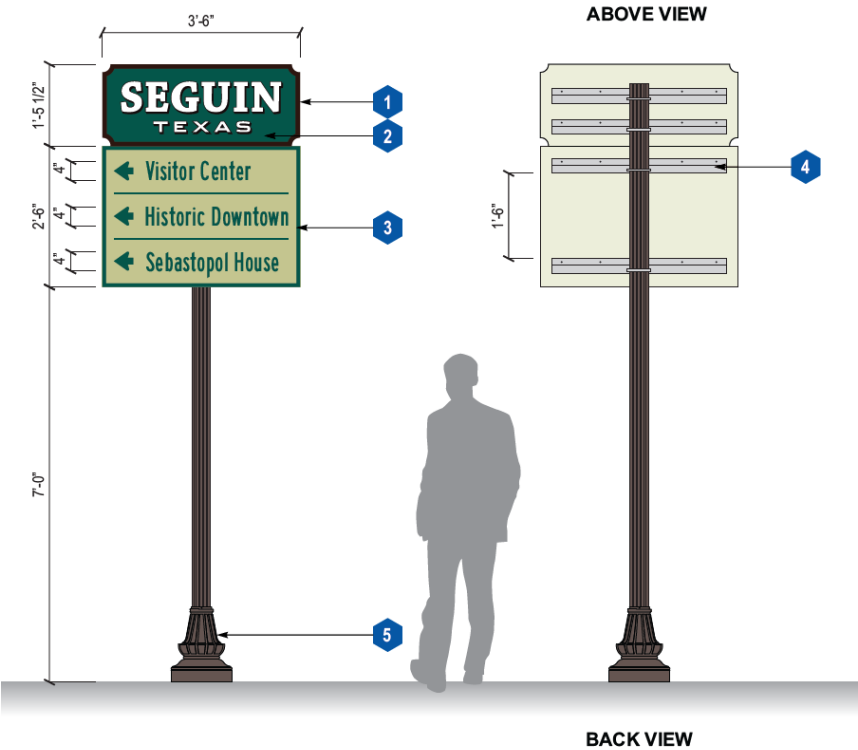
Procurements for the contract award were made according to the City of Seguin Purchasing Policy (TF-2019-18). Funding for this project is from previous years' budget, bond interest earnings and bond contingencies.

Staff Recommendation

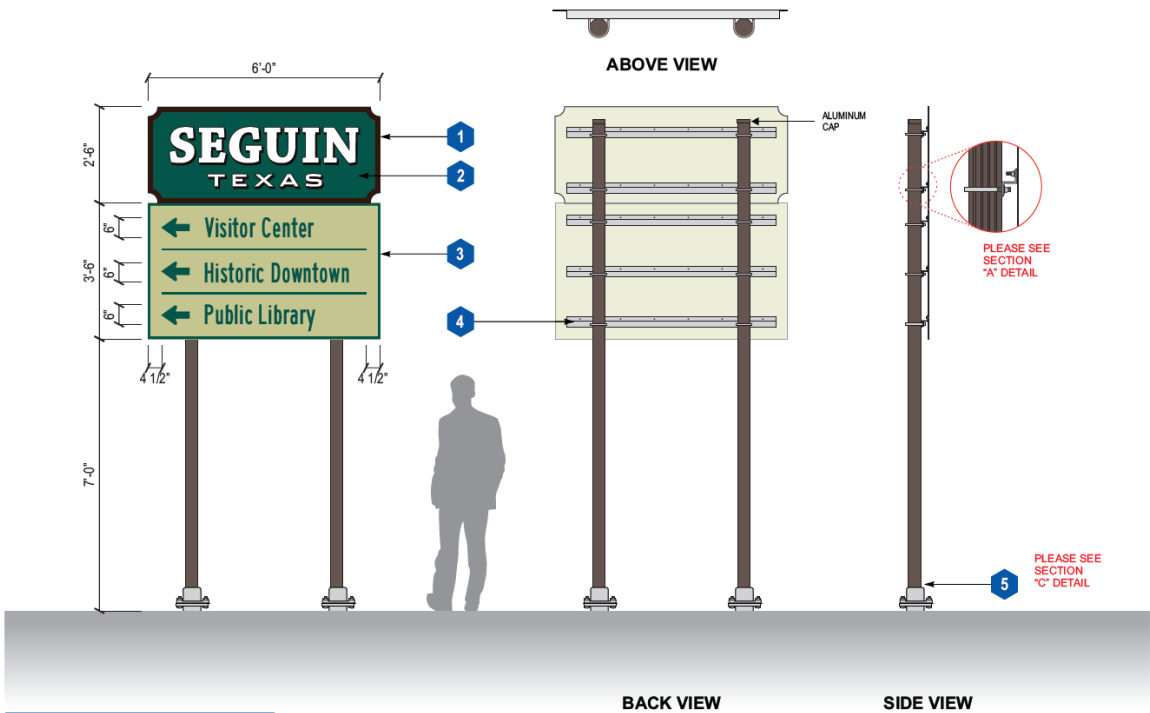
Staff recommends approval of the Resolution awarding a contract amendment in an amount of \$109,856.02 to SSC for the Wayfinding Signs Project.

It's real.

Example Signs



001 LIMITED RIGHT OF WAY SIGN
SCALE: 1/2" = 1'



002 VEHICULAR SIGN
SCALE: 3/8" = 1'

7'-0" CLEARANCE ABOVE
SURFACE OF ADJACENT ROADWAY.

CAPITAL PROJECTS/ENGINEERING

SEGUIN
TEXAS

ATTACHMENTS

1. 2025-05-20 Resolution for Wayfinding Signs Contract Amendment
2. 2019-02-19 Memo for Wayfinding Signs
3. SSC Quote
4. Example Signs

It's real.