

**MEMORANDUM**

TO: Mayor and City Council Members  
Steve Parker, City Manager

FROM: Steven Purchase, Fleet Manager

DATE: January 20, 2026

**RE: DISPOSAL OF SURPLUS PROPERTY**

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According to the Disposal of Assets Policy, previously approved by City Council on September 16, 2014, sale or disposal of surplus property requires prior approval by the City Manager. Any items whose original cost of \$5,000 or more which have become obsolete, dysfunctional or are otherwise too costly to repair may be disposed of following City Council approval. Staff recommends disposal of the following pieces of equipment:

UNIT	DESCRIPTION	DEPT	PURCHASE PRICE	DISPOSAL
176	1997 FLAT BED TRAILER	POLICE	NO COST AVAIL	JJ KANE AUCTIONS
211	2013 FORD ESCAPE	PLANNING	\$19,757	JJ KANE AUCTIONS
257	2013 FORD F150	FLEET SVS	\$18,100	JJ KANE AUCTIONS
504	2015 FORD F250	WATER/WW	\$29,147	JJ KANE AUCTIONS
930	2024 CADILLAC	POLCE	SEIZED	JJ KANE AUCTIONS
1007	2014 KUBOTA TRACTOR	PARKS	\$22,638	JJ KANE AUCTIONS
1013	ALAMO IND MOWER	PARKS	NO COST AVAIL	JJ KANE AUCTIONS
1034	2007 KUBOTA MOWER	PARKS	\$11,999	JJ KANE AUCTIONS
1529	2009 KUBOTA MOWER	PARKS	\$12,400	JJ KANE AUCTIONS
2435	2009 ETYNER DIST TRLR	PUBLIC WORKS	\$ 7,321	JJ KANE AUCTIONS

All purchasing policies and procedures regarding the disposal of City equipment, materials and supplies will be strictly adhered to. Work closely with the Purchasing Manager to ensure that all procurements are in accordance with the City of Seguin Charter, State Statutes and applicable Federal government requirements.

Following Council approval, all items will be placed on the public online auction site, GovDeals.com and sold to the highest bidder.