



To: Mayor Keil and Council Members
City Manager Doug Faseler

From: Dale Skinner, Fire Chief

Date: January 7, 2016

Re: Memorandum of Understanding (MOU) with Guadalupe County Fire
Marshal's Office

The demand for service for the Seguin Fire Department Prevention Division and the Guadalupe County Fire Marshal's office after hours is continually rising. The adoption of an agreement will assist each agency in meeting these demands while allowing personnel to rotate off duty.

The terms of the MOU will be effective for one year from the date of adoption and shall renew automatically from year to year beginning October 1st each year unless terminated by either party.

Attached is a copy of the MOU and resolution allowing the City Manager to enter into an agreement with the Guadalupe County Fire Marshal's office for your consideration.

A handwritten signature in black ink, appearing to read 'D. Skinner', is positioned above the printed name and title.

Dale Skinner
Fire Chief