

MEMORANDUM

To: Mayor and City Council Members
Douglas Faseler, City Manager

From: Joshua Farrell, Facilities Manager

Through: Rick Cortes, Assistant City Manager

Subject: Award of the bid for the City Hall/Annex building window replacement project

Date: May 27, 2015

On May 26, 2015 the City of Seguin received bids from three vendors to demolish and replace existing City Hall/Annex windows with new, double-pane, aluminum, high efficiency windows. The City received bids from vendors ranging from a qualified low base bid of \$226,400 from Sullivan Contracting Services, to the high bid of \$332,920 from MPS Construction & Design. See the attached bid tabulation.

The existing windows are highly inefficient, single-pane, and contain trace amounts of asbestos and lead. The windows will be removed in a way that will meet remediation and disposal guidelines. Please be advised that every effort to mitigate disruption of services will be made during this project.

Funding for this project is included in the FY2014-2015 budget. Staff will be available to answer any questions at the June 2, 2015 Council Meeting.