



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

---

Monday, October 4, 2021

5:30 PM

Council Chambers

---

#### Public & Virtual

#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on Monday, October 4, 2021 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Donna Dodgen presiding.*

#### 2. Invocation - Council Member Chris Aviles

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 6 - Council Member Chris Aviles, Council Member Chris Rangel, Council Member Monica N. Carter, Council Member Sonia Mendez, Council Member Joe Rea, and Council Member Penny Follis

**Presiding:** 1 - Mayor Donna Dodgen

**Absent:** 2 - Council Member Jeremy Roy, and Council Member Mark Herbold

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

*No Comments.*

#### 6. Presentation

- a. [21-331](#) Update on COVID-19 - Steve Parker, City Manager

**Indexes:**

*City Manager Steve Parker update the City Council on the latest COVID-19 numbers. State of Texas as of 10-4-2021 - 3,394,815 confirmed cases*

*State of Texas as of 10-4-2021 - 64,732 confirmed deaths*

*COVID Hospitalizations vs Hospital Capacity*

*Currently - 9.21%*

*9/21/2021 - 13.71%*

*9/7/2021 - 18.71%*

*Guadalupe County Vaccines to date:*

*Number of People Vaccinated with one dose - 90,039*

*Number of People Fully Vaccinated - 79,671*

*56.96% of population vaccinated*

*Guadalupe Regional Medical Center update through 10/4/2021*

*20 people hospitalized*

*10 in critical care*

*7 day rolling average for new daily admits - 3 patients*

*7 day rolling average for COVID patients - 20 patients*

*Employee Update*

*2 employees COVID positive*

*0 employees Pending*

*September 7th*

*6 employees COVID positive*

*Was at 53 total on December 31, 2020*

## 7. Consent Agenda

**A motion was made by Council Member Aviles, seconded by Council Member Mendez, that the Minutes and Ordinances be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

- a. [21-352](#) City Council Minutes of September 28, 2021

**Indexes:**

**The Minutes of September 28, 2021 were approved**

- b. [21-334](#) Ordinance on second and final reading amending the Fiscal Year 2021 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

**Indexes:**

**This Ordinance was adopted**

Enactment No: ORD 2021-056

- c. [21-335](#) Ordinance on second and final reading amending the Fiscal Year 2021

Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

**Indexes:**

**This Ordinance was adopted**

Enactment No: ORD 2021-057

- d. [21-337](#) Ordinance on second and final reading amending the Fiscal Year 2021 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

**Indexes:**

**This Ordinance was adopted**

Enactment No: ORD 2021-058

**8. Action Items - Discussion and Possible Motion to Approve**

- a. [ZC 20-21 CC](#) Ordinance on second and final reading to consider a Zoning Change from Commercial (C) to Single-Family Residential (R-1) for a property located at 1214 N. Milam St., Property ID: 23132, (ZC 20-21)

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Rea, seconded by Council Member Follis, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: ORD 2021-059

- b. [21-343](#) Public Hearing and Ordinance on first reading to consider a request for Voluntary Annexation for an area of land located at 450 Seitz Rd, being approximately 45.13+/- acres of land in Guadalupe County, Texas consisting of one tract with property ID 59124 (VAN 08062021)- Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Rangel, seconded by Council Member Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

c. [21-344](#)

Public Hearing and Ordinance on first reading to consider a request for Voluntary Annexation for an area of land located on Cordova Rd, being approximately 75.605+/- acres of land in Guadalupe County, Texas consisting of one tract with property ID 133819 (VAN 08272021-02)- Pamela Centeno, Director of Planning & Codes

**Indexes:**

*The regular meeting was recessed and the public hearing was called to order. There being No Citizen Comments, the public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Follis, seconded by Council Member Rea, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

d. [21-338](#)

Resolution of the City Council for the City of Seguin, Texas authorizing submission of a grant application in response to the Office of the Attorney General, Victim Coordinator and Liaison Grant (VCLG) - Kathy Wood, Grant Administrator

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-098

e. [21-351](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances, Chapter 14, Animals, amending Section 14-5, Prohibited Animals and adding a new Article VI, Performing Animal Exhibitions; and Appendix C, Chapter 14, to add a permit fee; providing for an effective date; providing a severability clause; providing for publication; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**Indexes:**

**A motion was made by Council Member Carter, seconded by Council Member**

**Aviles, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: ORD 2021-060

**f.** [21-350](#)

Resolution approving the partial release of collateral for 1421 North Austin Street - Kyle Kramm, Seguin Main Street & CVB Director/HPO

**Indexes:**

**A motion was made by Council Member Follis, seconded by Council Member Carter, that this Resolution be approved as amended. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-099

**g.** [21-288](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a purchase order with P2 Emulsion as the sole source for stabilizing emulsion for the pavement maintenance projects for FY22 in an amount not to exceed \$350,000.00; and providing an effective date - John Donnelly, Director of Public Works

**Indexes:**

**A motion was made by Council Member Follis, seconded by Council Member Aviles, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-100

**h.** [21-348](#)

Resolution of the City Council of Seguin, Texas approving the execution of a lease-purchase agreement with American National Leasing Company for the lease-purchase of ten police vehicles; directing the City Manager to execute all documents in connection with the lease-purchase; and declaring an effective date - Susan Caddell, Director of Finance

**Indexes:**

**A motion was made by Council Member Carter, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-101

i. [21-332](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and the City of Cibolo for the provision of fire protection in the unincorporated area of Guadalupe County; and declaring an effective date - Dale Skinner, Fire/EMS Chief

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Rangel, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-102

j. [21-347](#)

Resolution authorizing participation with the State of Texas, through the Office of the Attorney General, in the Global Opioid Settlement and approving the Texas Term Sheet regarding the same; authorizing the City Manager to execute all necessary documents in connection with the Settlement on behalf of the City of Seguin; and providing an effective date - Andy Quittner, City Attorney

**Indexes:**

**A motion was made by Council Member Follis, seconded by Council Member Rea, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-103

k. [21-349](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Navarro Independent School District for use of the east side of Max Starcke Park and the Max Starcke Golf Course; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Indexes:**

**A motion was made by Council Member Aviles, seconded by Council Member Carter, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-104

- I. [21-354](#) Resolution authorizing the City Manager to execute an Agreement between the City of Seguin, Texas and Quality Concrete Construction in an amount not to exceed \$119,000 for construction of a new basketball court and LED lighting at Manuel C. Castilla Park; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Indexes:**

**A motion was made by Council Member Carter, seconded by Council Member Mendez, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Dodgen

**Aye:** 6 - Council Member Aviles, Council Member Rangel, Council Member Carter, Council Member Mendez, Council Member Rea, and Council Member Follis

Enactment No: RES 2021-105

9. **Acknowledgment of Bills**

- a. [21-346](#) Check Report: September 20, 2021 through October 1, 2021

**Indexes:**

*The bills were acknowledged*

10. **Executive Session**

*The regular meeting was recessed and the council went into Executive Session at 6:06 pm. The regular meeting reconvened at 6:30 pm.*

- a. [14-108](#) Deliberate regarding Real Property and Economic Negotiations in accordance with Section 551.087, 551.071 and 551.072 - Steve Parker, City Manager

**Indexes:**

11. **Adjournment**

*There being no further business before the council the meeting adjourned at 6:30 pm.*

\_\_\_\_\_  
**Donna Dodgen, Mayor**

**Attest:**

\_\_\_\_\_  
**Naomi Manski, City Secretary**