



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Monday, October 4, 2021

5:30 PM

Council Chambers

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Monday, October 4, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:
http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=201b7949-b3b7-48f7-8987-a69e170bd9e1

1. Call to Order
2. Invocation - Council Member Chris Aviles
3. Pledge of Allegiance/Salute to the Texas Flag
4. Roll Call
5. Hearing of Residents:
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. Presentation

a. [21-331](#)

Update on COVID-19 - Steve Parker, City Manager

Attachments: [COVID Update Meeting October 4 2021Final](#)

7. **Consent Agenda**a. [21-352](#)

City Council Minutes of September 28, 2021

Attachments: [CityCouncilMeetingMinutes.9-28-2021](#)

b. [21-334](#)

Ordinance on second and final reading amending the Fiscal Year 2021 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [End of Year memo 2021](#)

[EOY General Fund 2021](#)

c. [21-335](#)

Ordinance on second and final reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [EOY Utility Fund 2021](#)

d. [21-337](#)

Ordinance on second and final reading amending the Fiscal Year 2021 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [EOY Special Revenue Fund 2021](#)

8. **Action Items - Discussion and Possible Motion to Approve**a. [ZC](#)
[20-21_CC](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single-Family Residential (R-1) for a property located at 1214 N. Milam St., Property ID: 23132, (ZC 20-21)- Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 20 21](#)

[ZC 20-21 Planning Commission Report and packet](#)

[ZC 20-21 Ordinance](#)

[ZC2021 ExhibitA_CC](#)

- b. [21-343](#)
- Public Hearing and Ordinance on first reading to consider a request for Voluntary Annexation for an area of land located at 450 Seitz Rd, being approximately 45.13+/- acres of land in Guadalupe County, Texas consisting of one tract with property ID 59124 (VAN 08062021)- Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo VAN08062021 WWTPPlant](#)
[Annex Ordinance_GWWTP_van08062021](#)
[ExhibitA_van08062021](#)
- c. [21-344](#)
- Public Hearing and Ordinance on first reading to consider a request for Voluntary Annexation for an area of land located on Cordova Rd, being approximately 75.605+/- acres of land in Guadalupe County, Texas consisting of one tract with property ID 133819 (VAN 08272021-02)- Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo VAN08272021_02](#)
[Annex Ordinance_van08272021_02](#)
[ExhibitA_van08272021_02](#)
[ExhibitB_van08272021_02](#)
[ExhibitC_van08272021_02](#)
- d. [21-338](#)
- Resolution of the City Council for the City of Seguin, Texas authorizing submission of a grant application in response to the Office of the Attorney General, Victim Coordinator and Liaison Grant (VCLG) - Kathy Wood, Grant Administrator
- Attachments:** [10-04-21 City Council MEMO to submit FY22 VCLG Rev. Resolution](#)
[10-04-21 City Council RESOLUTION to submit FY22 VCLG Rev. Resolution](#)
- e. [21-351](#)
- Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 14, Animals, amending Section 14-5, Prohibited Animals and adding a new Article VI, Performing Animal Exhibitions; and Appendix C, Chapter 14, to add a permit fee; providing for an effective date; providing a severability clause; providing for publication; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Shelley Lutz, Animal Services
- Attachments:** [Animal Services Ordinance Updates - Prohibited Animals](#)
[Ordinance Amending Code of Ordiances to Add Animal Performances-Final](#)
- f. [21-350](#)
- Resolution approving the partial release of collateral for 1421 North Austin Street - Kyle Kramm, Seguin Main Street & CVB Director/HPO
- Attachments:** [Memo - Partial Release of Lien](#)
[Resolution Amending Howell Loan on the Hugo Starcke Building](#)
[Plat for Hugo Starcke Building](#)

g. [21-288](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a purchase order with P2 Emulsion as the sole source for stabilizing emulsion for the pavement maintenance projects for FY22 in an amount not to exceed \$350,000.00; and providing an effective date - John Donnelly, Director of Public Works

Attachments: [Memo to Council Sole Source Purchase P2 Emulsion 10042021](#)
[Resolution approving a sole source agreement P2 Emulsions for road base stat](#)

h. [21-348](#)

Resolution of the City Council of Seguin, Texas approving the execution of a lease-purchase agreement with American National Leasing Company for the lease-purchase of ten police vehicles; directing the City Manager to execute all documents in connection with the lease-purchase; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Memo to City Council 2021](#)
[Resolution approving financing FY21](#)
[Lease purchase proposal final](#)
[City of Seguin..sample agreement](#)

i. [21-332](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and the City of Cibolo for the provision of fire protection in the unincorporated area of Guadalupe County; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Interlocal Agreement Cibolo 2021](#)
[Resolution approving emergency mutual aid and salary](#)
[Cibolo county contract \(Cibolo signed\)](#)
[Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)

j. [21-347](#)

Resolution authorizing participation with the State of Texas, through the Office of the Attorney General, in the Global Opioid Settlement and approving the Texas Term Sheet regarding the same; authorizing the City Manager to execute all necessary documents in connection with the Settlement on behalf of the City of Seguin; and providing an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - opioid settlement](#)
[Seguin Opioid Settlement Resolution](#)
[Exhibit A - Settlement Allocation Term Sheet](#)
[Exhibit B - Subdivision Participation Form JNJ](#)
[Exhibit C - Subdivision Settlement Participation Form](#)

k. [21-349](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Navarro Independent School District for use of the east side of Max Starcke Park and the Max Starcke Golf Course; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Navarro Facilities Use Agreement 2021](#)
[Resolution approving a combined Facility use agreement with Navarro ISD](#)
[Navarro ISD Facility Use Agreement 2021](#)

l. [21-354](#)

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin, Texas and Quality Concrete Construction in an amount not to exceed \$119,000 for construction of a new basketball court and LED lighting at Manuel C. Castilla Park; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Construction of a Basketball Court and Lighting at Manuel C Castilla F](#)
[Resolution approving bid and contract to Quality Concrete Construction](#)

9. **Acknowledgment of Bills**a. [21-346](#)

Check Report: September 20, 2021 through October 1, 2021

Attachments: [Check Report](#)

10. **Executive Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [14-108](#)

Deliberate regarding Real Property and Economic Negotiations in accordance with Section 551.087, 551.071 and 551.072 - Steve Parker, City Manager

11. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 1st day of October 2021 at 3:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.