

MEMORANDUM

To: City of Seguin Mayor and Council

From: Jack Jones, Director of Parks & Recreation

Through: Rick Cortes, Assistant City Manager

Subject: Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Navarro Independent School District for use of the east side of Max Starcke Park and the Max Starcke Golf Course; and declaring an effective date.

Date: May 1, 2018

Attached is a resolution authorizing the City Manager to execute a one-year Facilities Use Agreement between the City of Seguin and Navarro Independent School District (NISD) for the cross-country program and the golf program. This Agreement is similar to the Facilities Use Agreement that was submitted to the Seguin Independent School District.

The NISD cross-country program typically utilizes the Pecan Bottom area of Max Starcke Park east for their cross-country meet(s) in September/October annually. There is a new established fee in the agreement (\$150 per day) to utilize City parks and facilities that has been discounted from fees as approved in City ordinances (\$350 per day). Previously, there was no charge for NISD use of Max Starcke Park.

The NISD golf program utilizes the Max Starcke Park Golf Course for their practices beginning in February through April annually through a verbal agreement over the years. There are new established fees in the agreement for the golf program for restricted hours (\$3 per player, per round) to utilize City parks and facilities that has been discounted from fees as approved in City ordinances. The golf program continues to have free team play on certain days and times as outlined in the agreement.

Previously, there has been no formal agreement for the golf program. City auditors have recommended that the City approve an agreement for NISD utilization of the golf course outlining fees, terms and conditions.

City staff recommends approval of a Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Navarro Independent School District for use of the east side of Max Starcke Park, and the Max Starcke Park Golf Course; and declaring an effective date.